

Fresno County Economic Opportunities Commission

TEAM TWENTY ONE

July 8, 2008
12:00 noon
HR Training Room
1900 Mariposa Mall Suite 125

Members Present

Robert Cardenas
Stephanie Fritzsching
Kathy Mills
Susan Hernandez
Arquilla Horn
Elisa James
Marie Milton
Lola Mireles
Florine Porter
Pauline Real
Brandy Tarquino
Sarah Worthen

HR Staff Present

Alyssa Collins
Ana Martinez

Exec. Office Staff Present

Yahaira Garcia-Perea
Debbie Grove

Members Absent

Nora Berumen
Marisela Carrillo
Susan Hernandez

MINUTES

I. **Call to Order, Introductions:**

- Meeting called to order by Yahaira Garcia-Perea at 12:02 pm.
- All members introduced themselves.

II. **Employee Feedback:**

- Wellness Fair (5/13/08)
 - Members report that their colleagues enjoyed event and the free cookies, massages, juice and Randy Recommends samples.
 - More vendors were suggested for next year.
- Spring Family Day – BBQ & Chaffee Zoo (5/17/08)
 - Members report that guests enjoyed activities made available to families (i.e. volleyball and soccer);
 - Team 21 recommended selecting a kid's menu or kid-friendly food items. The BBQ chicken and corn-on-the-cob was a little too difficult for younger children to eat.
 - Members suggested considering a BBQ at Wild Water Adventures next year.
- Wellness Programs
 - Take Action! – Members report that their colleagues like participating in the Take Action! Program and would like to keep the program active.
 - Road to Wellness – The next 12-week Road to Wellness series is scheduled to begin August 14, 2008; an information session will be held August 5. Participants can get their testing – cholesterol, glucose, and Body Mass Index – completed during the information session. These weekly meetings will be held Thursdays from 12:00 p.m. – 1:00 p.m. and are typically held in the Board Room. HR is looking to lower the cost for the next session for those who pay for the entire 12-week series. More details will be posted on the Intranet. Members suggested that the potluck selection be included in the weekly intranet announcement.
- Employee Appreciation – Ice Cream (6.19.08)
 - Members report that employees enjoyed this employee appreciation event; they said they were glad they were allowed to take ice cream back to colleagues who were out of the office or could not go on break.
- Bowling League
 - The Agency's 8-game bowling league is underway. Games are held Friday at 7:00 p.m. at Sierra Lanes located on Blackstone and Sierra. The league is comprised of 8 bowling teams. Employees are encouraged to stop by and cheer on their friends and colleagues. A league member mentioned that sometimes substitutes are needed, if so, a spectator can play for \$8 (for three games). The league ends August 8.
- Volleyball Team
 - Yahaira reports that the Agency was going to sponsor an EOC volleyball team through the City of Fresno Parks, After School, Recreation, and Community

Services (PARCS). Due to low enrollment, the City cancelled the league. The City of Fresno may be starting a free drop in night for volleyball, information will be sent out. The Agency is now looking to sponsor a softball team.

III. **Upcoming Employee Activities:**

- Employee Appreciation – EOC Birthday (8.29.08)
 - HR stated that Mike Garcia would be in contact with Team 21 members to schedule drop off times and cake and beverage preferences. If reps do not hear from Mike by the beginning of August, they are encouraged to contact him.
- Trip to San Francisco Update – (9.06.08)
 - HR reports that the Agency has already paid the deposit for one charter bus to be used for the Saturday, September 6, 2008, trip to San Francisco. The bus is scheduled to depart at 7 a.m. and arrive in Fresno at 8 p.m.
 - Tickets will be \$30 per person. More information will be posted on the Intranet.
 - HR will email the payroll deduction forms to Team 21 members as well as providing the forms on the Intranet.
- Summer Family Day (9.12.08)
 - HR members presented Team 21 members with two options/locations to host our Summer Family Day – John’s Incredible Pizza or the New Coney Island in River Park. Citing privacy and space issues, Team 21 elected to host our Summer Family Day at John’s Incredible Pizza.
 - Nonprofit rate offered by John’s Incredible Pizza: \$10 per adult, includes 4 tokens; \$7 per child, includes 8 tokens.
 - Team 21 recommended guests arrive at John’s Incredible Pizza by 6:45 p.m. for a timely distribution of tokens.
- Bulldog Football Game Update (10.04.08)
 - 200 tickets have been reserved for the Hawaii vs. Fresno State game on Saturday, October 4, 2008. The game begins at 7 p.m.
 - Tickets are \$30/person; however, if more than 100 tickets are sold the price will be automatically reduced to \$25
 - Team 21 members agreed to limit ticket sales to 5 tickets per adult. Exceptions will be made for larger families. A waiting list will be started for individuals interested in purchasing additional tickets.
 - 50 tickets will be reserved for Head Start employees that currently are on summer break.
- Costume Contest (10.31.08)
 - Category suggestions were made for: Best Group, Most Creative, and Funniest.
 - It was suggested that participants walk through the different buildings (i.e. “Halloween Parade”) or that winners be announced in the courtyard of the 1920 building.
- Employee Appreciation (11.06.08)
 - Back by popular demand, this year’s winter employee appreciation event will consist of Mexican sweet bread, hot chocolate, coffee, and tea.
 - Employees liked the variety of sweet bread and beverage options.
- San Francisco 49ers vs. Rams (11/16/08)
 - Tickets to the Rams vs. 49ers game are sold out. Individuals interested in attending the game may place their name on a waiting list.
 - Payroll deductions for individuals who elected Payroll Deduction as their method of payment begin this pay period (7/11/08)
- Holiday Party Update (12/05/08)
 - The theme of this year’s Holiday Party is “decades” and will be titled “Back to the Future”
 - Ticket prices will be \$20/person.
 - Team 21 members suggested fund raising as a way of reducing ticket prices. Brandy recommended hosting a Rummage Sale in the Agency’s parking lot; Debbie Grove volunteered to assist Brandy coordinate the event once approval is received.
 - Stephanie recommended holding a silent auction during the party; themed baskets (movie basket, etc.) were suggested.
 - Music / Entertainment: Team 21 reps were asked to submit demo tapes and costs of DJs to the committee by Friday, July 12, 2008. A decision is expected to be made by the end of July / early August.
 - Yahaira will email Team 21 members the summary of committee responsibilities, deadlines and members.

- Décor:
 - Programs for employees will be encouraged to decorate tables and will be entered into a table-decorating contest.

IV. **Program Activities/Announcements:**

- Intranet
 - Please send Yahaira information of what is going on in your program. You can send her the write up and a photo to be included in the Intranet.
 - Members said they like the new format.
 - Suggestions were made to bring back: *What Happened On This Day in History* and *Word of the Week*.
 - Positive feedback was made regarding the spotlight of the Commissioners. Team 21 members said it was nice to learn about the Commissioners and see who they are.
 - Recommendations were made to start a "Meet the Board" page (includes Commissioners name and photo) on the Intranet.
 - Team 21 members were asked to encourage employees to submit special announcements (birth, marriage, awards), sale items (for the Marketplace) for the Intranet.
- Program Information for Public Relations
 - Keep Yahaira posted on any projects or events that are up and coming.
- Summer Food Services Program
 - An informational e-mail will be sent out regarding the Summer Food Services Programs. Please ensure that you inform all clients of services available.
- EOC Merchandise
 - Orders are due Friday, July 11, 2008.
 - New duffle/gym bags will be available in October 2008.
- Up All Night Softball Tournament
 - Softball tournament hosted by City Of Fresno's Parks, After School, Recreation and Community Service is coming up. Information was provided to Robert Hernandez in IT to coordinate.
- Going Green
 - Yahaira asked Team 21 members for environmentally friendly ideas to incorporate in the Agency as well as suggestions to post on the Intranet.
 - Members recommended adding more bins around the plaza.
 - Recommendation was made to ensure that everyone is recycling paper. Elisa with LCC will speak with Shawn Riggins about providing each office with a recycling bin for paper.
 - Brandy says LCC's Recycling program also provides shredding and disposal services.
- MISC
 - Jamba Juice: Jamba Juice is offering a free delivery service on Tuesdays and Thursdays. Orders **must** be placed the day before.
 - Red Wave Friday: Team 21 members suggested restoring Red Wave Fridays – wearing Fresno State Bulldog attire to support athletic teams.
 - Casual Fridays: Members asked if they could wear any team jerseys on Fridays in support of their favorite team.

V. **Closing Remarks:**

- Next meeting will be on October 14, 2008
- An additional meeting may take place to plan the Holiday Party.

VI. **Adjournment:**

- Meeting adjourned at 1:20 pm.