



BOARD OF COMMISSIONERS MEETING
 EOC BOARD ROOM, SUITE 310
WEDNESDAY, January 26, 2011, 7:00 P.M.
AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. <u>Call to Order</u>	Mouanoutoua		
II. <u>Roll Call</u>	Angus		1
III. <u>Helping People Changing Lives</u> School Age Child Care – Raquel Salazar	Ayers		
IV. <u>Board of Commissioners</u>	Mouanoutoua		
A. Seating of Commissioners		Approve	2
B. Resignation of Commissioner		Accept	3
C. Seating of Alternate Commissioner		Approve	5
D. 2011 Committee Appointments			Handout
V. <u>Approval of Previous Minutes</u> December 8, 2010 Meeting	Mouanoutoua	Approve	6
VI. <u>Audit Committee</u>	Farley	Approve	
A. December 13, 2010 Meeting Minutes			9
B. 2009-10 SACC Program Audit			Handout
C. 2009-10 SOUL Program Audit			Handout
D. Transit 2009-10 Program Audit			Handout
E. Internal Audit Plan			Handout
F. Internal Audit Policies and Procedures Manual			Handout
VII. <u>Consent items</u>	Mouanoutoua	Approve	
A. Community Services			
1. The California Department of Food and Agriculture 2011 Specialty Crop Block Grant			11
2. Roots of Change Contract – Year 2			13
3. County of Fresno – Courthouse Farmers Market Agreement			15
4. LifeLine Grant Funds			18
5. Bank of the Sierra Grant to Fund the Emma L. Curtis Make A Difference Endowment			19
B. Planning and Resource Development CSBG Contract - Board Resolution			21
C. Head Start - 2010 Central California Children's Agenda			29
D. Local Conservation Corps – Cal-EMA Youthful Offender Grant			32
E. Sanctuary and Youth Services			
1. Rescue and Restore Victims of Human Trafficking Regional Program Application			34
2. Homeless Youth: Capacity Building Project Application			36
VIII. <u>Informational Items</u>			
A. Sanctuary and Youth Services - Point in Time			37
B. Head Start/Early Head Start Program Self Assessment – Protocol 2011			38

IX.	<u>Advisory Boards</u>			
	A. Head Start County Wide Policy Council	Lucero	Accept	
	1. December 15, 2010 Meeting Minutes			40
	2. December 2010 PIR Report			44
	B. SOUL Governing Council - December 14, 2010 Meeting Minutes	Rodgers	Accept	45
	C. Sanctuary and Youth Services - January 6, 2011 Meeting Minutes	Mayfield	Accept	47
X.	<u>Executive Director's Report</u>	Angus	Information	
	A. Budget/Legislative Report			49
	B. Media Outreach and Calendar of Events			51
	C. WIPFLi Report			Handout
XI.	<u>Commissioner Comments</u>			
XII.	<u>Other Business/Public Comment</u>			
	(This portion of the meeting is reserved for persons wishing to address the Board on items within jurisdiction but not the agenda. Comments are limited to five minutes.)			
XIII.	<u>Executive Session</u>			
XIV.	<u>Adjournment</u>			
	(Items listed as information still leaves the option for guidance/direction by the Board.)			

EOC BOARD OF DIRECTORS

ROLL CALL 2010

(July & August Summer Recess)

Commissioner	Term Expiration	Target Area or Appointing/Nominating Org.	1/27	2/10	2/24	3/24	4/28	5/12	5/26	5/28	6/17	6/23	9/22	10/27	11/17	12/8	
James A. Aleru	12/31/10	Ca Partnership for the San Joaquin Valley	X	X	X	X	X	X	X	E	E	E	X	X	E	X	
Amy Arambula	12/31/10	31 st Assembly District	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Tim Bakman	12/31/11	14 th Senatorial District	X	X	X	X	X	X	X	X	X	X	X	E	X	X	
Dr. Lee Farley	12/31/11	Community Colleges	E	X	X	E	X	X	X	X	X	X	X	E	X	X	
George A. Finley, Sr.	12/31/10	Board of Supervisors	X	X	X	X	X	X	X	X	X	E	X	E	X	X	
Pastor Rufus Fruge	12/31/10	Target Area E	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Charles Garabedian, Jr.	12/31/11	Malaga County Water District	X	X	X	E	X	X	X	X	E	X	X	X	X	X	
Theresa Hernandez	12/31/10	Foster Grandparents	E	E	X	X	X	X	X	X	E	X	X	X	E	X	
Randy Keyorkian	12/31/11	Target Area H	E	E	E	E	E	E	X	X	X	E	X	X(A)	X	X	
Richard Keyes	12/31/11	Mayor's Appointment	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
J. Homer Leija	12/31/11	Target Area C	X	X	X	X	X	X	E	X	X	E	X	X	X	X	
Tito A. Lucero	12/31/10	Head Start CWPC	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Marina Magdaleno	12/31/11	Board of Supervisors	X	X	E	X	X	X	E	X	X	X	X	X	X	X	
Lori Mayfield	12/31/10	Juvenile Court	X	E	X	X	E	E	X	X	X	X	E	X	X	X	
Rev. Paul McCoy	12/31/11	NAACP	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Vongsavanh Mouanoutoua	12/31/11	Lao Evangelical Church of Fresno	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Esther Padilla	12/31/10	CA Transplant Donor Network	X	E	X	E	X	E	X	E	E	E	X	X	X	X	
Jose Antonio Ramirez	12/31/11	Target Area A	X	X	X	X	E	X	X	X	X	X	X	X	X	X	
Daniel Renteria	12/31/10	Target Area F	X	E	X	E	X	X	X	X	X	E	X	X	E	E	
Eugene Rico	12/31/11	Target Area G	X	E	O	E	X	X	X	E	E	E	X	E	X	X	
Jimi Rodgers	12/31/11	Assn. of Black Social Workers	X	X	X	X	E	X	X	X	X	X	X	X	X	X	
Jess Saldana	12/31/10	Target Area D	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Peter Vang	12/31/10	30 th Assembly District	X	X	X	X	X	E	X	X	X	E	X	X	X	X	
Juanita Veliz	12/31/10	Target Area B	X	E	X	X	E	X	X	X	X	E	X	X	X	X	
Catherine Mathis		Early Childhood Education Consultant	X	E	X	X	X	E	E	E	E	X	E	X	X	E	
Present = X			22	17	22	21	18	20	22	21	18	15	23	21	22		
Absent = O			0	0	1	0	0	0	0	0	0	0	0	0	0	0	
Excused = E			3	8	2	4	7	5	3	4	7	10	2	4	3		
Vacant = V			0	0	0	0	0	0	0	0	0	0	0	0	0		

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Board of Commissioners
Agenda Item No.: IV. - A.	Director: Vongsavanh Mouanoutoua
Item: Seating of Commissioners	
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Formally seat commissioners for a two-year term commencing January 1, 2011 to December 21, 2012.

Public Official Appointments

Amy Arambula
George Finley, Sr.
Lori Mayfield
Peter Vang*

Appointing Body

31st Assembly District
Board of Supervisors
Juvenile Court
30th Assembly District

Community Sector

Sandy Cha
Pastor Rufus Fruge
Tito Lucero
Victor Villar

Appointing Body

Wells Fargo
Central Valley Ministries Alliance
Head Start County Wide Policy Council
Fresno Unified School District

Elected

Charles Bailey, Jr.
Daren Miller
Jess Saldana
Juanita Veliz

Target Area

E
F
D
B

* Have not received official notification

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Board of Commissioners
Agenda Item No.: IV. – B.	Director: Vongsavanh Mouanoutoua
Item: Resignation of D. Randy Kevorkian	
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Accept the resignation of D. Randy Kevorkian.

January 12, 2011

Vong Mouanoutoua
FCEOC, Board Chair
1920 Mariposa Mall
Fresno, CA. 93721

Dear Vong:

Effective this date, I respectfully submit my resignation as the Target area H representative due to work and family issues. I thank the EOC Commission and my constituents for giving me the opportunity to serve the Agency and Citizens of Fresno County.

In August 2010, the Commission seated my Alternate for Target area H, Alma Kowalski. I am assuming the Target Area H seat will be filled by her for the duration of my term, pursuant to the EOC By Laws, Article IV, section F "In the event a Target area vacancy occurs, such vacancy shall be filled by the alternate from the target area according to procedure established by the Commission". I am confident that Mrs. Kowalski possesses the knowledge, compassion and experience to serve EOC in this capacity. I wish the EOC Commission and Staff the best during the upcoming years. Thank you for your attention to this matter.

Sincerely,


Randy Kevorkian

c EOC Commissioners
Brian Angus
Alma Kowalski

Fresno County **Economic Opportunities Commission**

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Board of Commissioners
Agenda Item No.: IV. - C.	Director: Vongsavanh Mouanoutoua
Item: Seating of Alternate Commissioner	
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Approve the seating of the alternate commissioner, Alma Kowalski, for the remainder of the term of D. Randy Kevorkian.

**Fresno County Economic Opportunities Commission
Board of Commissioners Meeting
Nielsen Conference Center
3110 W. Nielsen Fresno, CA 93706
Wednesday, December 8, 2010
MINUTES**

I. CALL TO ORDER

The meeting was called to order by Chair Mouanoutoua at 7:10 p.m.

II. ROLL CALL

Roll call was taken. A quorum was present.

Mouanoutoua introduced new Head Start County Wide Policy Council Chair Marcie Santana.

Mouanoutoua requested board approval to move the elections up from Agenda Item XII.) Election of Officers to Agenda Item IV.).

M/S/C – Saldana/Bakman to approve request to move elections from Agenda Item XII.) Election of Officers to Agenda Item IV.). All in favor.

III. HELPING PEOPLE CHANGING LIVES

Director Acevedo introduced LIHEAP client Joyce Patterson, who thanked EOC and LIHEAP staff for recently helping her pay her P.G. & E. bill after her husband of 43 years passed in August and she had to live on a fixed income, making it hard to pay her energy bill. LIHEAP employee Artemiza Corona read a letter from Bill Lovewell, President of Lovewell's Propane Service, Inc. in Dunlap, who thanked EOC for helping residents in the Dunlap, Squaw Valley, and Miramonte areas with propane assistance.

IV. ELECTION OF OFFICERS

Mouanoutoua relinquished his chair.

M/S – Fruge/Bakman motioned to move forward into the next year with all of the same officers currently in place: Mouanoutoua - Chair, Saldana - 1st Vice-Chair, Fruge - 2nd Vice-Chair, and Vang - Treasurer.

Discussion followed regarding the appropriate procedure for elections, which is first open the floor, then accept, and final vote. Fruge and Bakman withdrew their motion listed above.

M/S/C – Fruge/Bakman motioned for all positions to become vacant, with the floor now open for nominations. All in favor.

A. Chair

Bakman nominated Mouanoutoua, second by Finley.

Padilla nominated Saldana, second by Aleru.

M/S/C – Bakman/Finley to close the nominations. All in favor.

Discussion followed on how the voting process should be held tonight. It was decided it would be by written ballot. Ballots were collected and counted by Angus and Jones. Mouanoutoua was re-elected as Chair. The vote count was 17: Mouanoutoua – 6: Saldana. Meeting was resumed by newly Elected Chair and he conducted the rest of the Elections.

B. First Vice-Chair

Padilla nominated Saldana, second by Bakman.

M/S/C – Padilla/Bakman to close the nominations and elect Saldana as First Vice-Chair. All in favor.

C. Second Vice-Chair

Bakman nominated Fruge, second by Magdaleno.

M/S/C – Bakman/Magdaleno to close the nominations and elect Fruge as Second Vice Chair. All in favor.

D. Treasurer

Rico nominated Magdaleno, second by Arambula.

Fruge nominated Vang, second by Leija.

M/S/C – Rico/Leija to close the nominations. All in favor.

Votes were cast by written ballot. Ballots were collected and counted by Angus and Jones. Magdaleno was elected Treasurer. The vote count was 12: Magdaleno – 11: Vang.

M/S/C – Bakman/Magdaleno to close the elections. All in favor.

V. APPROVAL OF PREVIOUS MINUTES

M/S/C – Finley/Vang November 17, 2010 Meeting Minutes. All in favor.

VI. EXECUTIVE COMMITTEE

M/S/C – Ramirez/Finley to approve/ratify the following: A) School Age Child Care FY 2011-2012 Continued Funding Application to the California Department of Education in the amount of \$576,612, and B) Transit Systems Productivity Evaluation 2009/2010. All in favor.

VII. CONSENT ITEMS

M/S/C – Ramirez/Bakman to approve/ratify the following: A) Employment and Training additional excess carryover contract funds and incentive payment allocations as follows: Younger Youth Program - \$100,000; Incarcerated Youth Program - \$10,000; Workforce Connection - \$13,874 (\$123,874 total), B) LCC YouthBuild DOL FY 2011 Application to YouthBuild USA and the Department of Labor in the amount of \$1.1 million for job training, and C) WIC Federal Fiscal Year 2011 Caseload and Funding Award in the amount of \$5,845,460 from October 2010 through September 30, 2011 and a One-Time Funding award of \$511,000. All in favor.

VIII. ENTERPRISE PLUS

Farley presented the Enterprise Plus minutes and the CSBG ARRA Fund Final Report. Discussion followed.

M/S/C – Mayfield/Finley to approve November 22, 2010 Meeting Minutes. All in favor.

IX. ADVISORY BOARDS

A. Head Start County Wide Policy Council

Lucero reviewed the November 17, 2010 Meeting Minutes and November 2010 PIR Report, and introduced new Board Chair Marcie Santana.

M/S/C – Ramirez/Finley to accept November 17, 2010 Meeting Minutes and November 2010 PIR Report. All in favor.

B. LCC Advisory Board (Information)

Frugé reported on the LCC informal meeting held on November 9, 2010 at Hometown Buffet.

X. EXECUTIVE DIRECTOR'S REPORT

Angus reported on the following:

- Budget/Legislative Report
- Media Outreach and Calendar of Events
- Board of Commissioner Upcoming Events

XI. COMMISSIONER COMMENTS

XII. OTHER BUSINESS/PUBLIC COMMENT

XIII. ADJOURNMENT

M/S/C – Ramirez/Rodgers to adjourn at 8:15 p.m. All in favor.

Respectfully submitted,

Brian Angus
Executive Director

FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION
AUDIT COMMITTEE MEETING
MONDAY, DECEMBER 13, 2010
HEADSTART CONFERENCE ROOM, #328

MINUTES

I. Call to Order

Dr. Lee Farley called the meeting to order at 12:10pm

II. Roll Call

Roll call was taken and a quorum was present:

Members:

Dr. Lee Farley, Chair
Amy Arambula
Lori Mayfield

Staff:

Brian Angus
George Egawa
Naomi Mizumoto
Rebecca Heinrich
Lynne Jones

Susan Shiomi
Amanda Stadjuhar
Rob Weyant

Guests:

Peter Mersino, CPA

III. Approval of Previous Minutes -- September 15, 2010

M/S/C – Mayfield/Arambula to approve September 15, 2010 Minutes. All in favor.

IV. School Age Child Care (SACC) Audit

Peter Mersino, CPA of Kaku & Mersino, LLP, presented a draft of the SACC audit. Kaku & Mersino, LLP issued an opinion that the financial statements present fairly the financial position of FresnoEOC's SACC Program as of June 30, 2010. Discussion followed regarding the age range for the programs.

M/S/C – Arambula/Mayfield to accept the SACC audit as presented. All in favor.

V. School of Unlimited Learning (SOUL) Audit

Peter Mersino, CPA of Kaku & Mersino, LLP, presented a draft of the SOUL audit. Kaku & Mersino, LLP issued an opinion that the financial statements present fairly the financial position of FresnoEOC's SOUL Program as of June 30, 2010. Discussion followed regarding how the Agency covers the funding delay by the school district. An update to page 11 of the audit was distributed.

M/S/C – Mayfield/Arambula to accept the SOUL audit as presented. All in favor.

VI. Rural Consolidated Transportation Service Agency Audit

Peter Mersino, CPA of Kaku & Mersino, LLP, presented a draft of the Rural Consolidated Transportation Service Agency audit. Kaku & Mersino, LLP issued an opinion that the financial statements present fairly the financial position of the

program as of June 30, 2010. Discussion followed regarding income through the salvage of automobiles.

M/S/C – Mayfield/Arambula to accept the Rural audit as presented. All in favor.

- VII. Peter Mersino, CPA of Kaku & Mersino, LLP, presented a draft of the Urban Consolidated Transportation Service Agency audit. Kaku & Mersino, LLP issued an opinion that the financial statements present fairly the financial position of the program as of June 30, 2010.

Mersino stated that the urban audit is similar to Rural, just a bigger contract. It was stated that the item noted as “construction in progress” was the new transit building.

M/S/C – Mayfield/Arambula to accept the Urban audit as presented. All in favor.

- VIII. Internal Audit Manager, Shiomi presented the Internal Audit Plan along with the Policies and Procedures. It was decided to discuss and approve the Policies and Procedures before the Audit Plan

Policies and Procedures allows for more direct oversight from the Board and a direct report to the Board at least once per year.

M/S/C – Mayfield/Arambula to accept the Internal Audit Policies and Procedures as presented. All in favor.

Internal Audit Manager, Shiomi presented the Fiscal Year 2011 Internal Audit Plan. A plan was developed for audits throughout the year. Additional audits can be requested by the Committee.

M/S/C – Mayfield/Arambula to accept the Fiscal Year 2011 Audit Plan as presented. All in favor.

By consensus of the committee, a request was made to perform an audit of the Weatherization Program.

The Audit Committee would like a report from the Internal Audit Manager at each committee meeting.

- IX. Other Business - No new business
X. The meeting adjourned at 12:59pm

Respectfully submitted,

Dr. Lee Farley, Chair

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Community Services
Agenda Item No.: VII. – A. – 1.	Director: Lalo Acevedo
Item: California Department of Food and Agriculture (CDFA) 2011 Specialty Crop Block Grant	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff is requesting ratification for the submission of an application in the amount of \$94,512 to the California Department of Food and Agriculture (CDFA) FY 2011. The contract period is from October 2011 to December 2012.

BACKGROUND:

The proposed grant is designed for Community Services staff to research and develop an Asian Specialty Vegetable booklet of the different types of ethnically diverse specialty crops grown in Fresno County. The Asian Specialty Vegetable booklet will include recipes and pertinent nutrition information. Staff will be working with the State UC Cooperative Extension to update, research and standardize their current literature so all farmers/growers will disseminate consistent information. The final booklet will be distributed to the 125 plus Southeast Asian certified growers in Fresno County and other government and non - profits organizations. Our priority is to address bottlenecks and 'weak links', such as Southeast refugee and immigrant farmer – access to information that can better assist them in teaching their customers how to eat healthy in their native culture.

ISSUE:

A need has been identified with our farmers/growers at the farmers markets that crop names and nutrition information be identified and disseminated uniformly; UC Cooperative Extension is looking forward to our partnership to upgrade this literature.

FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION

CDFA BUDGET NARRATIVE (10/1/11 - 12/31/12)

1. Personnel (Cost of staff) Community Services Coord.					\$	51,553
2. Fringe Benefits (Cost of staff fringe benefits)					\$	20,527
3. Travel	<u>\$.50@mile</u>	266.70	x	15 mos.		2,000
4. Contractual						
UC Cooperative Extension					\$	5,000
Graphic work					\$	<u>2,000</u>
						7,000
5. Supplies						
Computer/Office Supplies		\$66.67	x	15 mos.	\$	1,000
6. Other						
Space	100 sq. feet	\$ 0.91	x	15 mos.		1,365
Postage		\$ 66.67	x	15		1,000
Booklet development/printing (2,000 booklets)		\$ 5,000				5,000
Telephone/Internet		\$ 40.00	x	15 mos.		600
Liability Insurance	100 sq. feet	\$ 0.50	x	15 mos.		750
Audit .12%		\$ 94,399				<u>113</u>
						8,828
7. Direct Cost	(sum of items 3-8)				\$	<u>90,908</u>
8. Indirect Costs	(see calculation below)				\$	<u>3,604</u>
9. TOTAL					\$	<u><u>94,512</u></u>

CALCULATING INDIRECT COST

Personnal + Fringe base	72,080
	<u>0.05</u>
Total Indirect Cost	<u><u>3,604</u></u>

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Community Services
Agenda Item No.: VII. - A. - 2.	Director: Lalo Acevedo
Item: Roots of Change Contract - Year 2	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff recommends approval of a new Roots of Change (ROC) contract from October 1, 2010 to September 30, 2011 in the amount not to exceed \$35,000.

BACKGROUND:

EOC was granted a Roots of Change grant December, 2009 in the amount of \$49,900 to operate the two farmers markets (Market on the Mall and Garden Market) in the County of Fresno and to provide farmers market promotional program services through providing bonus monies as incentives to the SNAP and WIC clients. Based on performance, Roots of Change would like to extend their contract a second year, only for \$35,000. to promote the sale and consumption of California specialty crops to recipients of federal nutrition benefits in target regions throughout the Fresno County.

Subcontract #3: Fresno County Economic Opportunities Commission Budget and Budget Narrative

GRANT
YEAR (m/y) (10/10
\$30711)

BUDGET LINE ITEMS		
PERSONNEL		
1) Salaries & Wages (Comm Serv Coord.)	25,829	
2) Benefits \$25,829 x 25%	6,457	
TOTAL PERSONNEL \$	32,287	
TRAVEL		
1) 50 miles/mo. X \$.50@mile x 12 mos.	300	
TOTAL TRAVEL \$	300	
EQUIPMENT (> \$5,000)		
1)		
TOTAL EQUIPMENT \$	-	
SUPPLIES (< \$5,000)		
1) Office \$45@month x 12 months	540	
2) Posters/Banners (farmer's market)		
3) PC/Software		
TOTAL SUPPLIES \$	540	
CONTRACTUAL		
1)		
TOTAL CONTRACTUAL \$	-	
OTHER COSTS		
1) Publication materials (evaluation)@\$500		
2) Flyers/Brochures \$50/mo. X 12 mos.	600	
3) Telephone \$50@mo. x 12 mos.	254	
4) Meeting/conference fees 4@\$63.40		
5) Space 100 sq.ft. @\$1.25 x 12 mos.		
6) Miscellaneous \$30@mo. X 12 mos.		
TOTAL OTHER COSTS \$	854	
INDIRECT COSTS (3% Maximum)		
	\$	1,019
TOTAL INDIRECT COSTS \$	1,019	
TOTAL GRANT COSTS \$	35,000	
TOTAL MATCHING		
TOTAL IN-KIND		

BUDGET JUSTIFICATION

Community Service Coordinator .85 FTE x \$30,387 (annual salary) = \$25,829 (MATCH 15% time)
Benefits = FICA 7.65% + wkrs comp. 2% + SUJ 7% of 1st \$7,000 +Health \$8.35% = 25%

Travel within Fresno County 50 miles/mo. x \$.50/mile x 12 mos. = \$300 (visiting farmer's markets, recruiting new farmers to participate in the farmers markets, meetings, etc.).

NONE

\$45/mo. x 12 mos. x 1 staff = \$540 (MATCH \$30 a month in office supplies)

NONE

NONE

NONE

NONE

NONE

Telephone \$50/mo. x 12 mos. X 1 staff
Meeting and conference fees estimated
MATCH rental for space for staff
NONE

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Community Services
Agenda Item No.: VII. - A. - 3.	Director: Lalo Acevedo
Item: County of Fresno – Courthouse Farmers Market Agreement	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff recommends approval of an extension of an additional four months (March 1, 2011 through June 30, 2011) to our current agreement with the County of Fresno Garden Market at Courthouse Park for a final total budget amount of \$68,252.

BACKGROUND:

On May 28, 2010, Fresno County and EOC executed an agreement for \$25,113 to operate and manage the Garden Market at the Courthouse Park through February 28, 2011. Based on performance, the County of Fresno would like to continue and expand our efforts with an additional \$43,139 to implement a marketing campaign as well as maximizing the local community access to healthy and nutritious produce using other resources.

ISSUE:

No issues.

**FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION
USDA Farmers Market Promotion Program (FMPP)
COMPONENT BUDGET NARRATIVE**

3/1/2011-6/30/2011

	Annual Budget	Year to Date	Amended Budget
1. Personnel (Cost of staff)	\$ 13,404	\$ 9,248	\$ 4,756
2. Fringe Benefits (Cost of staff fringe benefits)	\$ 1,549	\$ 746	\$ 537
3. Equipment	\$ 400	\$ 368	
Dolly (heavy duty)		\$100 x 1 ea	\$ 100
Banner Stands		\$100 x 2 ea	\$ 200
Computer	475	\$4,000 x 4 ea	\$ 4,000
Dolly (office)		\$40 x 1 ea	\$ 40
	\$ 875	\$ 368	\$ 340
4. Supplies	\$ 475	\$ 196	
Office Supplies		\$150.00 x 4 mos.	600
Postage (administration and vendors)	1,015	\$150 x 3.74 mos.	561
Boxes		\$2 x 50 ea	100
Software		\$200 x 2 ea	400
	\$ 1,490	\$ 196	\$ 1,661
5. Marketing			
Banner		\$100 x 3 ea	\$ 300
A - Frame Signs		\$50 x 8 ea	\$ 400
Flyer	250	\$1 x 100 ea	\$ 100
Brochures		\$2 x 100 ea	\$ 150
Direct Mailing		\$0.44 x 678 ea	\$ 298
Poster		\$100 x 4 ea	\$ 400
Internet Adversting	95		
	\$ 345		\$ 1,648
6. Travel			
Mileage		\$0.51 x 600 miles	306
			\$ 306
7. Consumer Awareness Campaign (March - April)			
Bus Wraps		\$1,200 x 2 each	2,400
KSEE 24 Central Valley Today		\$1,200 x 2 each	2,400
FresnoBee-		x 4 each-	
Buy Fresh, Buy Local Workshop		\$3,500 x 1 event	3,500
Art Council		\$250 x 2 months	500
Website Development and Hosting		\$2,500 x 2.5 phases	6,250
Univision		\$1,000 x 2 phases	2,000

Himong Radio	\$725 x	2 phases	1,450
Campaign t-shirt	\$5 x	2000 shirts	10,000
Direct Mailing	0.44 x	1000 qty	440
Cooking demonstration (highlight local farmers food)	140.00 x	4 months	560
Others (graphic design, logo, marketing mat, etc)	\$250 x	2 months	500
			<u>30,000</u>

8. Other					
EBT Tokens	\$ 300	\$ -	\$ 363.00 x	3 ea	1,089
General Liability	\$ 500	\$ 47	\$ 30.00 x	4	120
Canopies (24)	\$ 5,114	\$ 4,973			
Audit .12%	\$.27	\$ 19	\$ 43,087		52
	\$ 5,941	\$ 5,038			<u>1,261</u>
					<u>1,261</u>

9. Direct Cost (sum of items 3-8) \$ 23,604 \$ 15,596 \$ 40,509

10. Indirect Costs 6.5% per HHS app. Rate \$ 1,509 \$ 997 \$ 2,630

11. TOTAL \$ 25,113 \$ 16,593 \$ 43,139 (0)

CALCULATING INDIRECT COST		
TOTAL BUDGET		25,113
Direct Costs	43,139	
Audit	40,458	
Indirect	52	68,252
Total	<u>2,630</u>	
	43,139	
CALCULATING INDIRECT COST		
TOTAL BUDGET		
Direct Costs	\$ 32,561	
Audit	\$ 30,539	
Indirect	\$ 37	
Total	<u>\$ 1,985</u>	
	\$ 32,561	

Helping People. Changing Lives.



Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: January 26, 2011	Program: Community Services
Agenda Item No: VII. - A. - 4.	Director: Lalo Acevedo
Item: LifeLine Grant Funds	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Directors	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff recommends approval of LifeLine Telephone Program grant funds of \$8,250 to be used in conjunction with 2010 Kaiser Permanente's (KP) Essential Services Individual Development Account (IDA) Program to increase match funding to a ratio 1:1. KP IDA program period is July 1, 2010 through August 31, 2011.

BACKGROUND:

California Public Utilities Commission (CPUC) has contracted with Richard Heath and Associates, Inc. (RHA) to manage the California LifeLine Telephone Program Marketing and Outreach Campaign. RHA has contracted via performance based agreements with EOC and other collaborative partners for the past two years to provide LifeLine outreach services to low-income individuals/families in rural communities. EOC has been able to generate \$18,705 in revenues YTD as of 12/31/10. Staff is requesting to use \$8,250 of the \$18,705 of unrestricted funds to increase the match ratio for the KP Essentials IDA program customers.

Currently the KP IDA match ratio is .5:1 (\$.50 to \$1.00) and aforementioned request is to increase the match ratio to 1:1. The maximum that can be matched under KP IDA program is \$550 should this recommendation be approved.

The KP Essentials primary program goal is to concentrate on financial literacy, to teach banking and enroll low-income families in four designated rural communities (Dinuba, Hanford, Reedley, and Sanger) in checking and savings accounts, teach budgeting, provide credit counseling, teach investment, and provide referrals for other services such foreclosure prevention, and if needed, bankruptcy counsel and assistance. Our bilingual staff will assure that this information is presented and understood in both English and Spanish. While working with these families and individuals teaching them financial basics, we will offer, as needed, a menu of other essential services such as IDA, LifeLine telephone discounts, enrollment in CARE (PG&E), EITC filing assistance referrals, WIC enrollment, LIHEAP assistance, Weatherization, and Individual Development Accounts.

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Chairperson

Brian Angus
Executive Director

Date: January 26, 2011	Program: Foster Grandparent Program
Agenda Item No.: VII. – A. – 5.	Director: Lalo Acevedo
Item: Bank Of The Sierra grant to fund the <i>Emma L. Curtis Make A Difference Endowment</i>	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff recommends approval of a grant application for \$2,000, to be funded by Bank Of The Sierra to be allocated to the *Emma L. Curtis Make A Difference Endowment*.

BACKGROUND:

The *Emma L. Curtis Make A Difference Endowment* is a scholarship and special project fund, which has been established in memory of *Grandma Emma Curtis*- a 25 year FGP Volunteer, a 2010 California Senior Leader and an icon in our local community. The endowment is designed to both support local children and teens toward making their life dreams and educational goals become a reality along with bringing to life special projects in order to further this purpose, as inspired by *Grandma Curtis*.

The *Emma L. Curtis Make A Difference Endowment* will be administered by way of collaborative oversight between the *Foster Grandparent Program* Wisdom Council (a committee of FGP Volunteers); members of the FCEOC Board of Commissioners; the *Foster Grandparent Program* Community Advisory Group (CAG); FGP Volunteer Site Partners and *Foster Grandparent Program* staff. To honor *Grandma Curtis* in 2011 the *Make A Difference Endowment* will grant two scholarships in the amount of \$500 each to deserving young students at the School of Unlimited Learning (SOUL) - where she volunteered. Criterion for award of these scholarships will be determined by the *Foster Grandparent Program* Wisdom Council and the beneficiaries will be selected by both the Wisdom Council and a sub-committee of the collaborative administrators. Since *Grandma Curtis* always championed the underdog, factors to chose the scholarship recipients will most likely reflect a commitment to support those *most in need* along with characteristics such as significant improvement in attitude, motivation and/or academics; one who is an inspiration to other students; or a young person who contributes service to the community.

The 2011 *special project* component of the *Make A Difference Endowment* will fund a very special project at the School of Unlimited Learning, which will pay tribute to *Grandma Curtis*. A space will be designed and set up in the area at SOUL where *Grandma Curtis* was situated that may offer refuge for those undergoing feelings of stress & anxiety- as many of the SOUL students commonly experience due to difficult lifestyles and challenging family situations.



*Grandma Emma Curtis California Wellness Foundation ' 2010 Senior Leader '
HandsOn Central California ' 2005 Senior Volunteer of the Year '*

Profile of the *Emma L. Cutis Make A Difference Endowment*

The *Emma L. Cutis Make A Difference Endowment* will be administered by way of collaborative oversight between the *Foster Grandparent Program* Wisdom Council (a committee of FGP Volunteers); members of the FCEOC Board of Commissioners; the *Foster Grandparent Program* Community Advisory Group; FGP Volunteer Site Partners and *Foster Grandparent Program* staff. To honor Grandma Curtis in 2011 the *Make A Difference Endowment* will grant two scholarships in the amount of \$500 each to deserving young students at the School of Unlimited Learning (SOUL)- a charter high school for *at-risk* youth where she volunteered. Criterion for award of these scholarships will be determined by the *Foster Grandparent Program* Wisdom Council and the beneficiaries will be selected by both the Wisdom Council and a sub-committee of the collaborative administrators. Since Grandma Curtis always championed the underdog, decisive determining factors to choose the scholarship recipients will most likely reflect a commitment to support those *most in need* along with characteristics such as significant improvement in attitude, motivation and/or academics; one who is an inspiration to other students; or a young person who contributes service to the community. Scholarship funds could be used for books & school supplies for a graduating student going on to college studies or \$ could provide the resources to purchase *make-over* clothing for an *image change*- as a number of the teens at SOUL are breaking away from active or potential gang affiliation. These are a few examples that could comprise the structure of the scholarship portion of the *Make A Difference Endowment*, although undoubtedly the Wisdom Council and collaborative team will come up with additional creative and innovative ideas. Scholarship awardees would also be asked to contribute a few hours of service back to the *Foster Grandparent Program*, such as taking part in in-service & recognition events or providing peer support to another student at SOUL-*what goes around comes around* to strengthen our intergenerational community overall. Also these young folks would be welcome to join the *Make A Difference Endowment* team. FGP staff will maintain follow-up contact with the awardees in order to conduct impact/outcome evaluation. Performance measurement tools would also be customized to facilitate this process, with indicators and objectives designed to assess the impact of the scholarship and the related service activities toward sustaining achievement of personal goals and attainment of academic milestones.

The 2011 *special project* component of the *Make A Difference Endowment* will fund a very special project at the School of Unlimited Learning, which will pay lasting & experiential tribute to Grandma Curtis. A space will be designed and set up in the area at SOUL where Grandma Curtis was situated that may offer a refuge for those undergoing feelings stress & anxiety- as many of the SOUL students commonly experience due to difficult lifestyles and challenging family situations. Grandma Emma's hugs time and again offered an emotional balm for these young folks and many are still grieving over her recent loss, so a safe comforting space to congregate or to be alone will- in some measure- fill a void in their lives. The Wisdom Council along with other members of the collaborative team, SOUL staff and SOUL students will coordinate this project. The Budget is estimated to be \$500-\$700. The remaining funds from a \$2,000 grant would be held in reserve for the 2012 *Make A Difference Endowment* cycle.

Specifications for the 2012 scholarship awards and any special project funding will be decided upon by the Wisdom Council and collaborative members. FGP has established volunteer sites at elementary & middle schools, Boys & Girls Clubs, Head Start Centers, The Marjaree Mason Center, the Sanctuary Youth Shelter, Fresno County Juvenile Justice Campus, the Holy Cross Center for Women, Children's Hospital Central CA and Fresno City College Disabled Students Programs & Services Department. Mentees from any of these volunteer sites would be eligible for a scholarship and all sites could design a special project for consideration.

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Agency CSBG Contract
Agenda Item No.: VII. – B.	Associate Executive Director: Paul McLain-Lugowski
Item: CSBG Contract – Board Resolution	Assistant Executive Director:
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff recommends the EOC Board of Commissioners approve the 2011 Community Services Block Grant contract with the State’s Community Services and Development Department in the amount of \$312,451 (initial installment based on the federal government’s Continuing Budget Resolution) and the attached Board Resolution authorizing officers of the agency to execute documents associated with said contract.

BACKGROUND:

The State Department of Community Services and Development (CSD) administers Community Service Block Grant (CSBG) funds allocated to state’s, by formula, by the federal Office of Community Services (OCS). CSBG funds are made available to the nation’s community action agencies in support of their mission to meet the needs of the poor in their targeted areas.

ISSUE:

Approval of the attached resolution is required for the CSBG contracting process.

**ATTACHMENT I
CSBG CONTRACT BUDGET SUMMARY**

Contractor Name: Fresno County Economic Opportunities Commission	Contract Number: 11F-4211	Contract Amount: \$1,684,532
Prepared By: Rebecca Heinrichy	Contract Term: 1/1/11 - 12/31/11	Amendment #:
Telephone #: (559) 263-1030	Fax Number: (559) 263-1077	
Date: 1/21/2011	E-mail Address: rebecca.heinrichy@fresnoeoc.org	

SECTION 10: ADMINISTRATIVE COSTS

Line Item	Description	CSBG Fund (rounded to the nearest dollar)
1	Salaries and Wages	\$561,060
2	Fringe Benefits	\$141,434
3	Operating Expenses	\$36,576
4	Equipment	
5	Out-of-State Travel	
6	Subcontractor Services	
7	Other Costs:	
Subtotal Section 10: Administrative Costs (cannot exceed 12% of the agency Total Operating Budget in Section 80)		\$739,070

SECTION 20: PROGRAM COSTS

Line Item	Description	CSBG Funds (rounded to the nearest dollar)
1	Salaries and Wages	\$700,160
2	Fringe Benefits	\$193,168
3	Operating Expenses	\$52,134
4	Equipment	
5	Out-of-State Travel	
6	Subcontractor Services	
7	Other Costs:	
Subtotal Section 20: Program Costs		\$945,462

SECTION 40: Total CSBG Budget Amount (Sum of Subtotal Sections 10 and 20)	\$1,684,532
SECTION 70: Enter Other Agency Operating Funds Used to Support CSBG	\$157,546,146
SECTION 80: Agency Total Operating Budget (Sum of Sections 40 and 70)	\$159,230,678
SECTION 90: CSBG Funds Administrative Percent (Section 10 divided by Section 80)	0%

ATTACHMENT I

CSBG BUDGET SUPPORT -- PERSONNEL COSTS

Contractor Name: Fresno County Economic Opportunities Commission	Contract Number: 11F-4211	Contract Amount: \$1,684,532
Prepared By: Rebecca Heinricy	Contract Term: 1/1/11 - 12/31/11	Amendment #:
Telephone #: (559) 263-1030	Fax Number: (559) 263-1077	
Date: 1/21/2011	E-mail Address: rebecca.heinricy@fresnoeoc.org	

Section 10 -- ADMINISTRATIVE COSTS -- SALARIES AND WAGES

No. of Positions	Position Title	Total Salary for each position	Percent (%) of CSBG time allocated for each position	Number of CSBG months allocated for each position	Total CSBG Funds budgeted for each position
1	Executive Director	\$174,000	18%	12	\$31,320
2	Assistant Executive Director	\$162,000	18%	12	\$58,320
3	Associate Executive Director	\$135,000	18%	12	\$72,900
20	Finance Office Staff	\$55,000	18%	12	\$198,000
8	Executive Office Staff	\$38,000	18%	12	\$64,720
2	Internal Audit	\$61,000	18%	12	\$21,960
4	Information Technology Staff	\$55,000	18%	12	\$39,600
9	Human Resources Staff	\$52,000	18%	12	\$84,240
Total (must match Section 10: Administrative Costs on the CSD 425.S Budget Summary form)					\$561,060

SECTION 20 -- PROGRAM COSTS -- SALARIES AND WAGES

1	Community Services Staff	\$44,000	18%	12	\$7,920
4	Case Manager	\$47,000	25%	12	\$47,000
2	Counselor	\$74,000	25%	12	\$37,000
3	Charter School Associates	\$40,000	25%	12	\$30,000
14	Program Assistants	\$33,000	28%	12	\$129,360
5	Program Directors	\$87,000	28%	12	\$121,800
4	Program Managers	\$53,000	28%	12	\$59,360
6	Site Supervisors	\$29,000	28%	12	\$48,720
12	Teachers	\$63,000	25%	12	\$189,000
5	Youth Care Specialists	\$24,000	25%	12	\$30,000
Total (must match Section 20: Program Costs on the CSD 425.S Budget Summary form)					\$700,160

FRINGE BENEFITS

Enter description of Fringe Benefits. Please include the percentage of Salaries and Wages paid in Benefits. (Examples: FICA, SSI, Health Ins., Workers Comp. Etc.)	Percentage	Section 10 Administrative Costs	Section 20 Program Costs
		List CSBG funds Budgeted Line 2	List CSBG Funds Budgeted Line 2
FICA	7.65%	\$42,921	\$53,562
SUI	6.20%	\$3,828	\$6,805
Health & Life Insurance	12%	\$63,266	\$88,550
Pension	4.85%	\$27,211	\$33,958
Workers Compensation	1%	\$4,208	\$10,292
TOTAL MUST MATCH THE AMOUNT ENTERED ON CSD 425.S (BUDGET SUMMARY)	32%	\$141,434	\$193,168

**ATTACHMENT I
 CSBG BUDGET SUPPORT -- NON PERSONNEL COSTS**

Contractor Name: Fresno County Economic Opportunities Commission	Contract Number: 11F-4211	Contract Amount: \$1,684,532
Prepared By: Rebecca Heinricy	Contract Term: 1/1/11 - 12/31/11	Amendment #:
Telephone #: (559) 263-1030	Fax Number: (559) 263-1077	
Date: 1/21/2011	E-mail Address: rebecca.heinricy@fresnoeoc.org	

Hit Alt & Enter at the same time to begin a new line or paragraph within the cell.

EXPLAIN AND JUSTIFY EACH LINE ITEM Totals must match CSD 425.S Budget Summary form Attach additional sheet(s) if necessary Missing descriptions shall result in delay of the contract execution.	CSBG	
	Section 10 Administrative Costs	Section 20 Program Costs
List all Operating Expenses Office & computer supplies, travel / training within California, mileage, space rental, copier lease, auto/property/general liability insurance, utilities, telephone/cellular phone, postage, facility maintenance, & program supplies.	3 sum should equal total on line item 3 of CSD 425.S Budget Summary form \$36,576	3 sum should equal total on line item 3 of CSD 425.S Budget Summary form \$52,134
List all Equipment Purchases	4 sum should equal total on line item 4 of CSD 425.S Budget Summary form	4 sum should equal total on line item 4 of CSD 425.S Budget Summary form
List all Out-of-State Travel: Name of conference; Specify location; Cost per trip	5 sum should equal total on line item 5 of CSD 425.S Budget Summary form	5 sum should equal total on line item 5 of CSD 425.S Budget Summary form
List all Subcontractor Services	6 sum should equal total on line item 6 of CSD 425.S Budget Summary form	6 sum should equal total on line item 6 of CSD 425.S Budget Summary form
Other Costs - Explain & Justify each line item (i - iv): Any additional Other Costs (attach additional sheet if necessary):	Section 10 Administrative Costs	Section 20 Program Cost
i		
ii		
iii		
iv		
Total Other Costs (Sum of i, ii, iii, iv):	7 sum should equal total on line item 7 of CSD 425.S Budget Summary form	7 sum should equal total on line item 7 of CSD 425.S Budget Summary form

FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION
FUNDING AS OF 1/1/11

PROGRAM	FUNDING SOURCE	CONTRACT YEAR		AMOUNT	Area Subtotals
1 COMMUNITY SERVICES -COURTHOUSE FARMER MRKT	COUNTY OF FRESNO	Mar-10	Aug-11	42,113	
2 COMMUNITY SERVICES - CSBG FOOD DISTRIBUTION	STATE-CSD	Aug-09	Mar-11	402,467	
3 COMMUNITY SERVICES - FOOD DISTRIBUTION	SISTERS OF ST. JOSEPH	Jul-10	Jun-11	75,000	
4 COMMUNITY SERVICES -FOSTER GRANDPARENTS	CORP FOR NATIONAL & COMMUNITY SRVC	Jan-11	Dec-11	354,723	
5 COMMUNITY SERVICES - KAISER ESSENCIALS	KAISER	Sep-10	Aug-11	75,000	
6 COMMUNITY SERVICES -2010 LIHEAP (HEAP- ECIP)	STATE CSD	Jan-10	Jun-11	1,577,110	
7 COMMUNITY SERVICES -2010 LIHEAP (In-Kind)	PG & E	Jan-10	Jun-11	6,171,726	
8 COMMUNITY SERVICES -LIHEAP Lifeline Telephone	RHA, INC (P G & E)	Aug-10	Jul-11	9,450	
9 COMMUNITY SERVICES - TOBACCO	STATE-DEPT OF HEALTH	Jul-10	Jun-13	450,000	9,157,589
10 E & T URBAN AREA YOUNGER YOUTH	FRWIB	Jul-10	Jun-11	1,355,345	
11 E & T INCARCERATED YOUTH	FRWIB	Jul-10	Jun-11	225,000	
12 E & T WIA ADULT	FRWIB	Jul-10	Jun-11	611,166	
13 E & T WIA DISLOCATED ADULT	FRWIB	Jul-10	Jun-11	580,314	
14 E & T WIA CALGRIP	FRWIB	Jul-10	Mar-11	324,500	
15 E & T NATIONAL EMERGENCY GRANT	FRWIB	May-10	Apr-11	70,460	
16 E & T WEX ADULT/DISLOCATED ADULT	FRWIB	Aug-10	Jun-11	226,722	
17 E & T WEX ARRA- ADULT/ARRA-DISLOCATED ADULT	FRWIB	Aug-10	Jun-11	26,470	3,419,977
18 FAMILY PLANNING	CFHC-TITLE X	Jan-11	Dec-11	203,336	
19 FAMILY PLANNING	CFHC-3RD PARTIES	Jan-11	Dec-11	622,534	
20 FAMILY PLANNING - TEEN CONNECTION	STATE-DEPT OF HEALTH	Jul-05	Jun-11	600,000	1,425,870
21 Fresno CDFI- FA GRANT (ARRA)	DEPARTMENT OF THE TREASURY	Aug-09	Dec-12	600,000	
22 Fresno CDFI - REFUGEE SERVICES	W.K. Kellogg Foundation	Jun-07	May-11	900,000	
23 Fresno CDFI - REFUGEE - MICROENTERPRISE	HHS	Sep-07	Sep-12	241,340	
24 Fresno CDFI - REFUGEE - OCS-IDA	HHS	Feb-07	Jan-12	500,000	
25 Fresno CDFI - REFUGEE - Small Farmer Emergency IDA	City of Fresno	Mar-07	Jun-17	500,000	2,741,340
26 FOOD SERVICE	OUTSIDE SALES	Jul-10	Jun-11	970,000	
27 FOOD SERVICE	CAFÉ EOC & DAKOTA DINER	Jan-11	Dec-11	138,458	
28 FOOD SERVICE	HEADSTART	Jan-11	Dec-11	1,277,420	
29 FOOD SERVICE (SUMMER LUNCH)	USDA	Oct-10	Sep-11	358,000	
30 FOOD SERVICE	CITY OF FRESNO	Jul-10	Jun-11	113,000	
31 FOOD SERVICE	SANCTUARY & SOUL	Jul-10	Jun-11	65,603	
32 FOOD SERVICE	KINGS COUNTY AAA	Jul-10	Jun-11	114,000	
33 FOOD SERVICE - Partial ARRA	FMAAA	Jul-10	Jun-11	498,931	
34 TRANSIT SYSTEMS	FTA 5310 & FTA 5316	Jul-10	Jun-11	705,290	
35 TRANSIT SYSTEMS	SENIOR CITIZENS VILLAGE	Jul-10	Jun-11	7,013	
36 TRANSIT SYSTEMS	FMAAA	Jul-10	Jun-11	50,860	
37 TRANSIT SYSTEMS	STATE LTF - TDA 4.5 Funds	Jul-10	Jun-11	648,711	
38 TRANSIT SYSTEMS	SPECIAL TRIPS/DONATIONS	Jul-10	Jun-11	25,000	
39 TRANSIT SYSTEMS	CVRC	Sep-10	Aug-13	7,695,057	
40 TRANSIT SYSTEMS	CVRC - Coalinga/Huron	Sep-10	Aug-13	214,023	
41 TRANSIT SYSTEMS	COURT SCHOOL	Jul-10	Jun-11	49,140	
42 TRANSIT SYSTEMS	ST AGNES / ADHC	Jul-10	Jun-11	144,373	
43 TRANSIT SYSTEMS	FOOD DELIVERY (ALL)	Jul-10	Jun-11	220,000	
44 TRANSIT SYSTEMS	SUNNYSIDE HIGH MEDICAL	Jul-10	Jun-11	61,950	
45 TRANSIT SYSTEMS	HEADSTART PUPIL	Jul-10	Jun-11	809,584	
46 TRANSIT SYSTEMS	FCRTA	Jul-10	Jun-11	1,369,480	
47 TRANSIT SYSTEMS	H/S JANITORIAL	Jul-10	Jun-11	370,688	
48 TRANSIT SYSTEMS	MASTEN	Jul-10	Jun-11	37,940	
49 TRANSIT SYSTEMS	COUNTY OF FRENDO - CALWORKS	Jul-10	Jun-11	316,000	
50 TRANSIT SYSTEMS	COG PLANNING GRANT	Jul-10	Jun-11	50,000	
51 TRANSIT - SENIOR SITE MANAGEMENT	FMAAA	Jul-10	Jun-11	13,716	16,324,257
52 HEAD START	USDA/State	Jan-11	Dec-11	1,300,480	
53 EARLY HEAD START	USDA/State	Jan-11	Dec-11	29,395	
53 EARLY HEAD START ARRA YR 2	HHS	Oct-10	Sep-11	21,311	
54 EARLY HEAD START ARRA YR 2	HHS	Oct-10	Sep-11	2,307,900	
55 HEADSTART (Includes Early Headstart)	HHS	Jan-11	Dec-11	30,116,740	
55 HEADSTART	IN-KIND	Jan-11	Dec-11	7,529,165	
56 EARLY HEADSTART ARRA YR 2	IN-KIND	Oct-10	Sep-11	576,975	41,881,986
57 LCC- FFS CFD LLMD & Median Maintenance	City of Fresno - Parks & Recreation	Jan-11	Dec-11	2,237,632	
58 LCC-FFS Weed Abatement	City of Fresno - RDA	Jan-11	Dec-11	35,039	
59 LCC-FFS Franklin Head Start Yard Maintenance	EOC Head Start	Jan-11	Dec-11	25,800	
60 LCC-Solar	CSD	Jan-11	May-11	33,222	
61 LCC-Neighborhood Youth Center	STATE PARKS & REC.	Jul-02	Jul-11	2,500,000	
62 LCC-Forest-wide Maintenance Paint Crews	U.S. FOREST SERVICE	Mar-10	Jul-11	185,000	
63 LCC-Forest-Wide Corpsmembers' Field Trips	U.S. FOREST SERVICE	Sep-10	Sep-11	12,000	
64 LCC-Challenge Grant	California Dept. of Correction & Rehabilitation	Jul-09	Jun-11	200,000	
65 LCC - YOUTHBUILD / DOL ARRA 2009-12 (1ST INCREMENT)	DEPARTMENT OF LABOR	Jul-09	Jun-12	899,600	

FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION
FUNDING AS OF 1/1/11

PROGRAM	FUNDING SOURCE	CONTRACT YEAR		AMOUNT	Area Subtotals
66 LCC - YOUTHBUILD / DOI, NOT-ARRA 2009-12 (2ND INCREMENT)	DEPARTMENT OF LABOR	Jul-09	Jun-12	400,400	
67 LCC-YOUTHBUILD/AmeriCorps 10-11	CORP FOR NATIONAL & COMMUNITY SRVC	Aug-10	Aug-11	100,000	
68 LCC-YOUTHBUILD USA - NSI II	YOUTHBUILD U.S.A.	Aug-09	Dec-11	50,000	
69 LCC-YOUTHBUILD USA - Mentoring Grant	YOUTHBUILD U.S.A.	Aug-10	Oct-11	75,000	
70 LCC-DOC RECYCLING	CALRECYCLE	Jul-10	Jun-11	648,856	
71 LCC-DOC RECYCLING	CALRECYCLE	Jul-10	Jun-11	1,478,946	8,681,295
70 SANCTUARY - ADOLESCENT FAMILY LIFE PROGRAM	CALIFORNIA WELLNESS FOUNDATION	Jul-10	Jun-13	200,000	
71 SANCTUARY - ADOLESCENT FAMILY LIFE PROGRAM	COUNTY HSS	Jul-10	Jun-11	311,850	
72 SANCTUARY - ADOLESCENT FAMILY LIFE PROGRAM	COUNTY HSS	Jul-11	Jun-13	623,700	
72 SANCTUARY - CVA HT	Central Valley Against Human Trafficking - HHS	Sep-09	Apr-11	330,000	
73 SANCTUARY - CVA HT	City of Fresno- CALEMA ARRA	Apr-10	Sep-12	60,000	
74 SANCTUARY - Homeless Prevention Rapid Re-Housing Program	CITY OF FRESNO	Sep-09	Sep-12	400,000	
75 SANCTUARY - Shelter	CALIFORNIA WELLNESS FOUNDATION	Jan-10	Dec-12	112,500	
78 SANCTUARY- Shelter ESG	CITY	Jul-10	Jun-11	49,295	
77 SANCTUARY - Shelter Title XX	COUNTY HSS	Nov-10	Oct-11	45,241	
78 SANCTUARY- Shelter ESG	COUNTY HSS	Jul-10	Jun-11	186,477	
79 SANCTUARY - Shelter Basic Center	HHS	Oct-09	Sep-12	600,000	
80 SANCTUARY - Shelter	Kaiser Permanente	Mar-10	Mar-11	30,000	
81 SANCTUARY - Shelter	Fresno Regional Foundation	Nov-10	Oct-11	10,000	
82 SANCTUARY - Shelter	USDA	Jul-10	Jun-11	17,000	
83 SANCTUARY - SOS	HHS	Oct-09	Sep-12	300,000	
84 SANCTUARY - SOS	SISTERS OF ST. JOSEPH	Jul-10	Jun-11	50,000	
85 SANCTUARY - SOS	UNITED WAY - FOOD/HOTEL VOUCHERS	Jan-11	Dec-11	11,350	
86 SANCTUARY - TRANSITIONAL LIVING CENTER #1	CITY - ESG	Jul-10	Jun-11	18,565	
87 SANCTUARY - TRANSITIONAL LIVING CENTER #1	HHS	May-09	May-14	1,000,000	
88 SANCTUARY - TRANSITIONAL LIVING CENTER #1	HUD	Jul-10	Jun-11	180,589	
88 SANCTUARY - TRANSITIONAL LIVING CENTER #2	HUD	Nov-09	Oct-11	577,956	
90 SANCTUARY - TRANSITIONAL LIVING CENTER #3	COUNTY OF FRESNO	Feb-10	Jan-11	105,751	
91 SANCTUARY - TRANSITIONAL LIVING CENTER #3	HUD	Feb-10	Jan-11	585,863	
92 SANCTUARY TRANSITIONAL LIVING #1, #2, SHELTER	CALIFORNIA WELLNESS FOUNDATION	Jan-10	Dec-12	112,500	5,898,617
93 SCHOOL AGE CHILD CARE/FED BLOCK GRANT	USDA	Oct-10	Sep-11	28,122	
94 SCHOOL AGE CHILD CARE/FED BLOCK GRANT	PARENT FEES	Jul-10	Jun-11	51,000	
95 SACC - FEDERAL BLOCK GRANT	STATE-DEPT OF EDUCATION	Jul-10	Jun-11	427,820	
96 SACC OTO FACILITIES RENOVATION	STATE-DEPT OF EDUCATION	Sep-08	Jun-11	12,000	
97 SACC OTO FACILITIES RENOVATION ARRA	STATE-DEPT OF EDUCATION	Jul-09	Jun-12	46,685	563,627
98 SCHOOL OF UNLIMITED LEARNING-CSBG DISCRETIONARY	STATE DEPT OF EDUCATION	Jul-10	Jun-11	100,000	
98 SCHOOL OF UNLIMITED LEARNING- JOBS ACT	STATE DEPT OF EDUCATION	Jul-10	Jun-11	49,519	
99 SCHOOL OF UNLIMITED LEARNING	STATE DEPT OF EDUCATION	Jul-10	Jun-11	1,233,387	
100 SCHOOL OF UNLIMITED LEARNING	FUSD- PROPERTY TAX	Jul-10	Jun-11	132,735	
101 SCHOOL OF UNLIMITED LEARNING	SUMMER SCHOOL	Jul-10	Jun-11	140,043	
102 SCHOOL OF UNLIMITED LEARNING	FUSD-LOTTERY	Jul-10	Jun-11	25,215	
103 SCHOOL OF UNLIMITED LEARNING	TITLE FUNDING	Jul-10	Jun-11	100,178	
104 SCHOOL OF UNLIMITED LEARNING	ARRA TITLE II	Jul-10	Jun-11	1,918	
105 SCHOOL OF UNLIMITED LEARNING	FACILITIES	Jul-10	Jun-11	63,000	
106 SCHOOL OF UNLIMITED LEARNING	MIDDLE & HS	Jul-10	Jun-11	15,586	
107 SCHOOL OF UNLIMITED LEARNING	ARTS & MUSIC	Jul-10	Jun-11	2,000	
108 SCHOOL OF UNLIMITED LEARNING	USDA	Jul-10	Jun-11	44,000	
108 SCHOOL OF UNLIMITED LEARNING	KAISER	Mar-10	Mar-11	10,000	
110 SCHOOL OF UNLIMITED LEARNING	DONATIONS	Jul-10	Jun-11	5,650	1,923,211
111 WEATHERIZATION - DOE ARRA	STATE CSD	Jun-09	Mar-12	8,718,077	
112 WEATHERIZATION - DOE	STATE CSD	Jun-10	Jun-11	792,286	
113 WEATHERIZATION - 2010 LIHEAP	STATE CSD	Jan-10	Jun-11	2,753,137	
114 ENERGY PARTNERS	RHA, INC (P, G & E)	Jan-09	Dec-11	3,705,000	
115 SOLAR FOR ALL CALIFORNIA	STATE CSD	Apr-10	Sep-12	4,012,897	19,981,377
116 WOMEN, INFANTS AND CHILDREN	STATE-DEPT OF HEALTH	Oct-08	Sep-11	18,547,000	
117 WOMEN, INFANTS AND CHILDREN	STATE-DEPT OF HEALTH	Oct-10	Sep-11	27,000,000	45,547,000
				157,546,146	157,546,146

CSBG Budget Narrative

Contractor Name:	Fresno County Economic Opportunities Commission	Contract Number:	11F-4211
Prepared By:	Rebecca Heinricy	Contract Term:	1/1/11-12/31/11
Contract Amount:	\$1,684,532	Amendment #:	0

Fresno County Economic Opportunities Commission (FCEOC) will utilize this funding to carry out its mission to *humanely focus all available resources to empower low-income families and individuals working toward the skills, knowledge, and motivation for self-sufficiency* within its service area of Fresno County.

Section 10: Administrative Costs:

Salaries and Wages - \$561,060. Funding is for support of personnel in administrative functions within the Agency in the areas of executive oversight, information technology, human resources, marketing, grant-writing, financial services, and internal auditing.

Fringe Benefits - \$141,434. Funding will support payroll taxes and fringe benefits (including health insurance, life insurance, pension, and workers compensation) for the above salaries and wages.

Operating Expenses - \$36,576. Expenses to include office supplies, travel and training within California, and auto/property/general liability insurance incurred within Administrative areas of the Agency.

Section 20: Program Costs:

Salaries and Wages - \$700,160. Funding is to support personnel costs within various programmatic areas of the Agency that focus on assisting clients towards the goal of self-sufficiency including, but not limited to, the areas of education, housing, job training, and health.

Fringe Benefits - \$193,168. Funding will support payroll taxes and fringe benefits (including health insurance, life insurance, pension, and workers compensation) for the above salaries and wages.

Operating Expenses - \$52,134. This category includes funding for office & computer supplies, travel and training within California, mileage, space rental, copier lease, auto/property/general liability insurance, utilities, telephone/cellular telephone, facility maintenance, and program supplies within programs operated by the Agency.

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

RESOLUTION

WHEREAS, the California State Department of Community Services and Development (CSD) is designated to receive and administer the Community Services Block Grant (CSBG) for the State of California (Government Code Section 12725 et seq., as amended, and 42 United States Code (USC)) 9901 et seq., and

WHEREAS, the State CSD, under the Community Services Block Grant has elected to award Fresno County Economic Opportunities Commission (EOC) Contract #11F-4211, Amendment Number 0 in the amount of \$312,451 for the Community Services Block Grant program, and

WHEREAS, the EOC Board of Commissioners has accepted this award on January 26, 2011.

NOW, THEREFORE, BE IT RESOLVED THAT Vongsavanh Mouanoutoua, Board Chairman, Brian Angus, Executive Director, George Egawa and/or Naomi Quiring-Mizumoto, Assistant Executive Directors, and/or Salam Nalia, Associate Executive Director are authorized as the officers to act on behalf of the EOC Board to sign all necessary documents, including any amendments, required to complete the contract and award process.

Vongsavanh Mouanoutoua, Board Chair

Date

Brian Angus, Executive Director and Board Secretary

Date

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Head Start
Agenda Item No.: VII. – C.	Director: Tamala Olsby
Item: 2010 Central California Children’s Agenda	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff recommends that the Fresno County EOC Board of Commissioners formally endorse the 2010 Central California Children’s Agenda (Separate Handout).

BACKGROUND:

The Children’s Agenda Regional Leadership Team (twenty members) met for a series of meetings over a 12-month period between September 2009 and August 2010. Their goal was to collaboratively put together a recommended public policy strategy with outcomes to improve the lives of all children and youth in the San Joaquin Valley.

The 2010 Central California Children’s Agenda is the compilation of their work. It specifies the following six goals with corresponding outcomes and policy priorities:

1. Communities and Families Ready for Children
2. Nurturing Parents and Caregivers
3. Children Ready for School
4. Healthy, Safe and Secure Youth
5. Engaged and Connected Youth
6. Youth Prepared for Life

An Introductory meeting, the 2010 Regional Children’s Summit, was held on October 29, 2010, to introduce these six goals to community leaders, partners and government officials. Those in attendance were asked to sign an Individual Endorsement Form and to take back to their prospective business, the Organization Endorsement Form.

Staff recommends that the Fresno County EOC Board of Commissioners endorse the proposed Agenda as it complements the work done by many of the programs at EOC, including Head Start. It will add EOC’s name on the soon-to-be-published list of companies, organizations and individual persons who value the place of children in society and agree with the proposed agenda.

The packet of information (red) that was given to participants at the Summit meeting has been provided for your review.

2010 Central California Children's Agenda

Goal 1:

Communities and Families Ready for Children

OUTCOME 1: Families bear children in communities where their basic needs for healthy physical and social-emotional growth and development are met.

POLICY PRIORITY: Communities support each family's efforts to provide for the basic economic, physical and social-emotional needs of their children.

Goal 2:

Nurturing Parents and Caregivers

OUTCOME 2: Children are born into families with caregivers who are prepared to provide loving relationships and support their emotional, spiritual and mental well-being.

POLICY PRIORITY: Assure that children are loved, protected from violence, and have positive emotional connections with caregivers during their early years.

Goal 3:

Children Ready for School

OUTCOME 3: Children enter school ready to learn and able to meet the requirements of today's educational environment.

POLICY PRIORITY: Widespread opportunities are available and accessible for all children to learn and fully reach their intellectual and psychosocial potential prior to entering school.

Goal 4:

Healthy, Safe and Secure Youth

OUTCOME 4: Children and youth attain and maintain optimal physical and mental health, and are safe and protected in their homes, schools and neighborhoods.

POLICY PRIORITY: Families, neighborhoods and schools support the health and safety of all children.

Goal 5:

Engaged and Connected Youth

OUTCOME 5: Youth have connections with each other, with caring adults and with their communities that strengthen resiliency against teen pregnancy, gang involvement, substance abuse and other risky behaviors.

POLICY PRIORITY: Supportive activities and healing relationships between youth and their peers, parents, other adults, schools and community institutions become a central focus of institutional policy.

Goal 6:

Youth Prepared for Life

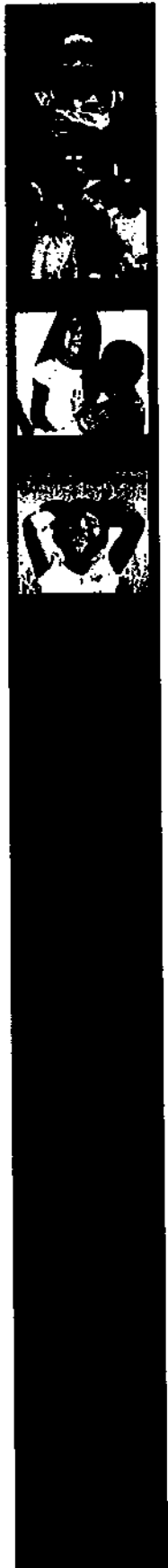
OUTCOME 6: Youth complete high school and maximize their potential for a productive life through job skills training, employment or further education.

POLICY PRIORITY: All youth receive the support they need to become self-sufficient, productive members of society.





2010 Central California Children's Agenda **TAKE ACTION!** Organization Endorsement Form



We, the

Name of Organization

Fully endorses the outcomes and policy priorities set forth in the 2010 Central California Children's Agenda.

Authorized Signature

Print Name

Title

Email

Are there organizations that you feel would be willing to endorse the 2010 Central California Children's Agenda?

Yes No

If Yes, please specify the name/s of the organization/s below:

Please return Endorsement Form via postal mail to:

Central California Children's Institute
Re: Central California Children's Agenda Endorsement
1625 E. Shaw Ave. Suite 146
Fresno, CA 93710

For more information, please visit www.centralcaliforniachildren.org

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Local Conservation Corps
Agenda Item No.: VII. – D.	Director: Shawn Riggins
Item: Local Conservation Corps Cal-EMA Youthful Offender Grant	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff recommends Board approval to ratify an application to the California Emergency Management Agency (Cal-EMA) for its Youthful Offender Reentry Program (Cal-YOR) for \$411,379.

BACKGROUND:

EOC's Local Conservation Corps provides job-training skills for local youth ages 18-26 on a variety of projects contracted to the program by public agencies. LCC has acquired much of the equipment and tools needed for these projects and leases specialized items for projects as needed. Staff has the expertise and licenses needed to complete this work. The program transports crews to projects under the direction of qualified supervisors. Training is intended to expose corpsmembers to vocational options and prepare them for work in the private market. Corpsmembers are required to enroll in an approved education program concurrent to their work responsibilities. Education services include academic, life skills, and leadership development.

PROPOSAL

The State of California has made available \$2,000,000 in Justice Assistant Grant (JAG) funding and \$1,700,000 in Residential Substance Abuse Treatment (RSAT) funding for this grant opportunity. Cal EMA intends to fund up to nine (9) projects, statewide. The grant period will be for 24 months, beginning March 1, 2011 and ending February 28, 2013.

Emulating the successful YouthBuild model of 50% work, 50% classroom time, the LCC in partnership with EOC's Employment & Training Division, will serve 60 youth and young adults over a two-year period. At the Juvenile Justice Campus (JJC), E & T will provide construction training for 20 youth, 16-18, while the LCC will provide job-training and educational opportunities at the YouthBuild Charter School for those lacking a high school diploma, or college courses through LCC partner, Fresno City College.

ITEMS OF NOTE

- Grant period is March 1, 2011-February 28, 2013
- Grant Budget \$411,379 (YB Charter match of \$63,052 totals \$474,431)
- The grant will provide funding for substance abuse services for program participants through RSAT funding.
- LCC will serve 40 young adults 18-23 over a two-year period
- E & T will serve 20 young adults over a two-year period at JJC.
- Will provide partial funding for four staff (1 LCC, 3 E & T)

BUDGET CATEGORY AND LINE ITEM DETAIL

A. Personal Services – Salaries/Employee Benefits	COST	MATCH
1 Case Manager @ 50% for 24 months: (1,720 work hours + 160 vacation hours + 96 sick hours + 104 holiday hours) X \$23.26 per hour X 2 years X 50%) FICA @ 7.65% of salary SUI @ 6.2% of \$7,000 per year X 2 years X 50% Pension @ 5% of salary Life Insurance (\$0.24 per \$1,000 annualized salary X 2 X 24 months X 50%) Health Insurance (\$370 per month X 24 months X 50%) Workers Compensation @ 0.52% of salary	\$48,381 \$3,701 \$434 \$2,419 \$279 \$4,440 \$252	
1 Assistant Director @ 5% for 24 months: (1,612.5 work hours + 150 vacation hours + 90 sick hours + 97.5 holiday hours) X \$37.89 per hour X 2 years X 5%) FICA @ 7.65% of salary SUI @ 6.2% of \$7,000 per year X 2 years X 5% Pension @ 5% of salary Life Insurance (\$0.24 per \$1,000 annualized salary X 2 X 24 months X 5%) Health Insurance (\$880 per month X 24 months X 5%) Workers Compensation @ 0.43% of salary	\$7,389 \$565 \$43 \$369 \$45 \$1,056 \$32	
1 Academic & Career Advisor @ 20% for 24 months: (1,612.5 work hours + 150 vacation hours + 90 sick hours + 97.5 holiday hours) X \$22.15 per hour X 2 years X 20%) FICA @ 7.65% of salary SUI @ 6.2% of \$7,000 per year X 2 years X 20% Pension @ 5% of salary Life Insurance (\$0.24 per \$1,000 annualized salary X 2 X 24 months X 20%) Health Insurance (\$880 per month X 24 months X 20%) Workers Compensation @ 0.52% of salary	\$17,277 \$1,322 \$174 \$864 \$106 \$4,224 \$90	
1 Building Maintenance Instructor @ 30% for 24 months: (1,612.5 work hours + 150 vacation hours + 90 sick hours + 97.5 holiday hours) X \$22.15 per hour X 2 years X 30%) FICA @ 7.65% of salary SUI @ 6.2% of \$7,000 per year X 2 years X 30% Pension @ 5% of salary Life Insurance (\$0.24 per \$1,000 annualized salary X 2 X 24 months X 30%) Health Insurance (\$880 per month X 24 months X 30%) Workers Compensation @ 0.96% of salary	\$25,916 \$1,983 \$260 \$1,296 \$159 \$6,336 \$249	
TOTAL	\$129,661	\$0
B. Operating Expenses	COST	MATCH
Client Wages (20 clients per year X 2 years X \$6,627 per client) Drug testing and educational classes (\$1,250 per year X 2 years) Uniform Rental (\$1,000/year X 2 years) Support services (\$2,000/year X 2 years) Vehicle fuel (\$2,000/year X 2 years) Vehicle insurance (\$1,400/year X 2 years) Vehicle maintenance (\$422.50/year X 2 years) Audit @ 0.12% of total project cost YouthBuild Charter School of California (Educational Services)	\$265,080 \$2,500 \$2,000 \$4,000 \$4,000 \$2,800 \$845 \$493	\$63,052
TOTAL	\$281,718	\$63,052
C. Equipment	COST	MATCH
TOTAL	\$0.00	\$0.00
Total Project Cost*	\$411,379	\$63,052

*Same as Block 10G on the Grant Award Face Sheet

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Sanctuary and Youth Services
Agenda Item No.: VII. – E. – 1.	Director: Michelle L. Tutunjian
Item: Rescue & Restore Victims of Human Trafficking Regional Program Application	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff recommends the approval to ratify the submission of an application to the Department of Health and Human Services, Administration for Children and Families, Office of Refugee Resettlement, for a 36-month period, with three (3) 12-month budget periods, in the amount of \$300,000 annually to support Sanctuary and Youth Services’ Central Valley Against Human Trafficking (CVAHT) program.

BACKGROUND:

The Trafficking Victims Protection Act of 2000 (TVPA) designates the Department of Health and Human Services (HHS) as the agency responsible for helping alien victims of trafficking in person, as defined by the Federal law, become eligible to receive public benefits and services to help them rebuild their lives safely in the United States. The Anti-Trafficking in Person Division within HHS Office of Refugee Resettlement (ORR) seeks to accomplish this purpose by awarding cooperative agreements to organizations that will serve as regional focal points for the intensification of local outreach to and identification of victims of severe forms of trafficking in persons. Each successful applicant will be required to lead or actively participate in a community-led effort within a state to bring together and leverage local resources to address human trafficking in a region, such as a Coalition. Also, each successful applicant must sub-award at least 60 percent of grant funds received to local organizations that can identify and/or work with victims of human trafficking. Applicants must be the planner, fiscal agent, monitor, and technical assistance provider for the sub-awardees. Grant recipient may retain no more than 40 percent of grant award.

EOC currently operates the Rescue and Restore Victims of Human Trafficking Regional Program and has formed the Central Valley Freedom Coalition. Currently, the program offers training of service providers to assist with identification and reporting of incidents of human trafficking, case management, advocacy, and service access for victims.

EOC selected seven (7) partner agencies to serve as partners for this application to reach services throughout Central Valley of California including Kings, Kern, Tulare, Madera, Merced and Fresno counties. Selection of partners was based on area (geographic territory), existing human trafficking budget, and capacity (experience with populations where human trafficking is found). Refer to budget under Contractual for listing of partners and amounts proposed as sub-wards.

ISSUE:

EOC Agreement with Department of Health and Human Services with CVAHT expires April 29, 2011. Ongoing funding is necessary for CVAHT services to be sustained.

**HHS Rescue and Restore Victims of Human Trafficking Grant
HHS -2011-ACF-ORR-ZV-0080**

**Total Proposed Budget (12-
months)**

Personnel	\$ 77,410
Sanctuary Director - .05 FTE	\$ 4,612
Human Trafficking Coordinator - 1 FTE	\$ 52,672
Case Manager - .15 FTE	\$ 5,793
Youth Outreach Worker - .50 FTE	\$ 14,333
Fringe Benefits	\$ 17,676
State Unemployment	\$ 738
FICA	\$ 5,922
Health Insurance	\$ 8,466
Life Insurance	\$ 446
Retirement	\$ 1,706
Workers Compensation Insurance	\$ 398
Travel	\$ 1,750
Annual Training Conference (out of state)	\$ 1,750
Supplies	\$ 600
Office/Computer Supplies	\$ 600
Contractual	\$ 180,000
Five Creative Group	\$ 35,000
Central California Legal Services, Inc.	\$ 35,000
West Coast Mennonite Central Committee	\$ 35,000
Marjaree Mason Center	\$ 30,000
Centro La Familia Advocacy Services, Inc.	\$ 20,000
Family Services of Tulare County	\$ 15,000
Westside Family Preservation Services Network	\$ 10,000
Other	\$ 6,410
Vehicle Maintenance/Fuel/Mileage Reimbursement	\$ 1,012
Annual Countywide Human Trafficking Conference	\$ 1,200
Audit	\$ 318
Telephones/Cell Phones	\$ 480
Emergency Shelter	\$ 945
Transportation and Reallocation Assistance	\$ 720
Emergency Food	\$ 1,000
Client Supplies	\$ 735
Total Direct Charges	\$ 283,846
Indirect Charges	\$ 16,154
Federal-approved indirect cost rate of 6.5%	\$ 16,154
TOTALS	\$ 300,000

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Sanctuary and Youth Services
Agenda Item No.: VII. – E. – 2.	Director: Michelle L. Tutunjian
Item: Homeless Youth: Capacity Building Project Application	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioner	Executive Director: Brian Angus

RECOMMENDED ACTION:

Staff recommends the approval to ratify the submission of an application to John Burton Foundation for capacity building in the amount of \$13,125 for the project period beginning February 1 through June 15, 2011.

BACKGROUND:

EOC through Sanctuary and Youth Services is a member of the Homeless Youth Capacity Building Project sponsored by the John Burton Foundation for Children Without Homes and the California Coalition for Youth. The Homeless Youth Capacity Building Project is funded by the U.S. Department of Health and Human Services. The Project seeks to reduce homelessness among youth ages 16 to 24 in California by organizing homeless youth providers to advocate for better local, state and federal policies; and expanding the organizational capacity of nonprofit providers serving homeless youth.

Network Member benefits include: (1) participating in local, state, and federal advocacy efforts to reduce youth homelessness in California, (2) receiving intensive technical assistance and training at no cost to build their organizational capacity, and (3) eligibility to apply for financial assistance to support capacity building activities (up to \$15,000 annually). Application for the selection process of Network Members is competitive.

Under the organizational development capacity building category, financial assistance will support the creation of a revenue development plan and identify potential funding sources for Sanctuary and Youth Services homeless prevention programs utilizing the services of an independent consultant. Consultant hourly rate is \$75; 175 hours are estimated to complete proposed project. The consultant will develop a detailed fund development strategy that addresses the funding needs of the Sanctuary to assure the project’s viability, sustainability, and growth. A detailed report will be completed at the end of the funding period with recommendations to fill existing funding gaps.

ISSUES:

Revenue development is critical to the long-term success of Sanctuary and Youth Services by stabilizing the program’s financial resources.

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Board Chair

Brian Angus
Executive Director

Date: January 26, 2011	Program: Sanctuary and Youth Services
Agenda Item No.: VIII. - A.	Director: Michelle L. Tutunjian
Item: Point in Time Count 2011	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioner	Executive Director: Brian Angus

INFORMATION ONLY:

As a member organization of the Fresno Madera Continuum of Care (FMCoC), EOC Sanctuary and Youth Services will participate in the Point-In-Time (commonly known as PIT) count of individuals and families experiencing homelessness in Fresno. The PIT count is scheduled for Wednesday, January 26, 2011, and will be conducted in a twenty-four hour time span at various location sites, including homeless shelters and known frequent areas where homeless congregate. Each FMCoC member organization will provide 10 support staff and volunteers to count the homeless to ensure the accurate and appropriate collection of PIT data.

BACKGROUND:

Continuums of Care (CoCs) across the country undertake community-wide efforts to collect information on the number and characteristics of individuals and families experiencing homeless. The U.S. Department of Housing (HUD) requires CoCs to complete this point-in-time (PIT) count at least every two years during the last ten days of January. 2011 is a required year, and planning for conducting the count is underway. Nationally, the PIT count process will be used as the primary data source for federal agencies to understand homelessness trends and track progress against the goals and objectives contained in Opening Doors, the Federal Strategic Plan to End Homelessness. Additionally, the Congressionally-mandated Annual Homelessness Assessment Report (AHAR) is prepared using the PIT and Homeless Management Information System commonly known as HMIS.

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Chairperson

Roger Palomino
Executive Director

Date: January 26, 2011	Program: Head Start/Early Head Start
Agenda Item No.: VIII. - B.	Director: Tamala Olsby/Kathleen Shivaprasad
Item: Program Self Assessment - Protocol 2011	Assistant Executive Director: Naomi Quiring-Mizumoto
Committee: Board of Commissioners	Executive Director: Brian Angus

INFORMATION ONLY:

This item is for information only. Staff request that Board members participate in the upcoming annual Head Start/Early Head Start Self Assessment process for the 2010-2011 school year.

BACKGROUND:

Every year the FCEOC Head Start/Early Head Start programs must conduct a program Self Assessment of programs' services and operations as required by Federal mandate. The monitoring instrument used this year is the 2011 PROTOCOL instrument. A team composed of parents, staff and EOC Board members is required to annually assess the Head Start and Early Head Start programs and administrative operations.

This year the Self Assessment monitoring will take place February 22 through March 21, 2011 for a designated portion of the centers and home base areas. A tentative schedule is attached, with a Team Orientation/Training taking place on February 22, 2011 in the morning at the Franklin Head Start location.

ISSUE:

As Head Start/Early Head Start is required to annually evaluate the program with a team consisting of parents, staff and Board members, **we are requesting any EOC Board member interested in participating in this evaluation process to volunteer.** You may do so by contacting Lynne Jones at 263-1011 or Tamala Olsby at 263-1270.

(Board - Self Assessment 2011) -

**FCEOC HEAD START/EARLY HEAD START
2011 SELF-ASSESSMENT ON-SITE REVIEW
Schedule At A Glance**

Date	Team 1 HS Center Based Andy Hernandez Debbie Abrahamson Michele Silva Perbhjot Stan Sasha Williams	Team 2 HS Center Based Wyoma Lewis Anita Parker Stacey Cunningham Michael Medina Sherry Carroll	Team 3 HS Center Based Marie Sani Barbara Rodriguez Sharon Elliott Alita Taylor	Home Base Lupe Zuniga TA: Maria A. & Lee TB: Denise & Patricia TC: Maria Z. & Veronica (nutrition staff monitors on socialization days)	Early Head Start TA: Leah Gonzalez TB: Stephanie Fritzsching TC: Dana Suarez-Medina TD: Hsini Chen TE: Anna Arambula & Kathleen Shivaprasad
February 22	9:00 A.M. TEAM ORIENTATION/TRAINING - Franklin Head Start-Preschool (Cafeteria)				
February 23	Firebaugh Mental Health	Citrus	Cantua Disabilities	Office Day	Soc, Home Visits and Center Observations
February 24	Board Retreat, CB Budget Training				
February 25	Board Retreat			Socialization	Files Review
February 28	Maple Vista Disabilities	Wesley Mental Health	Pinedale	Office Day	Prepare for Job Fair
March 1	Job Fair - Franklin				
March 2	RN Monitoring, CAST, HB Supervisors meeting, CWPC Executive Board Meeting				
March 3	San Joaquin	Yosemite Disabilities	Washington Mental Health	Home Visits Teams A,B,C	Soc, Home Visits and Center Observations
March 4	CHSA Cluster Meeting				
March 7	Office Day (Report Writing)				
March 8	Office Day (Report Writing)			Home Visits Teams A,B,C	Soc, Home Visits and Center Observations
March 9	MSAT meeting, HB Planning				
March 10	EOC Employee Appreciation, HB Planning				
March 11	Office Day			Socialization	Home Visits and Center Observations
March 14	Office Day (Report Writing)				
March 15	Office Day (Report Writing, if needed)			Home Visits Teams A,B,C	Soc, Home Visits and Center Observations
March 16	HB Supervisors Meeting, CWPC				
March 17	TD/CD Meeting			Office Day (Report Writing)	Files Review
March 18	County Wide In-Service				
March 21	9:00 A.M. FINAL REPORTS - EXIT MEETING - Franklin Head Start-Preschool (Cafeteria)				

FRESNO COUNTY EOC HEAD START-PRESCHOOL/EARLY HEAD START
COUNTY-WIDE POLICY COUNCIL
MINUTES

December 15, 2010

- CALL TO ORDER** The meeting was called to order at 6:40 p.m. by Marcie Santana, CWPC Chairperson.
- ROLL CALL** The roll was called by Lacy Faucett, CWPC Vice-Chairperson. The following members were present: Jose Luis Maciel, Belinda Romero, Alma Galicia, Angela Brown, Veronica Martinez, Patricia Ceja, Laura Pano, Jeannie Herrera, Sandra Manzo, Grata Padilla, Elizabeth Guajardo, Erika Garcia, Sandra Valdez, Virginia Benavides, Marisol Gallegos, Adelina Huizar, Bertha Flores, Victoria Loya, Tashary Crawford, Andrew Fuentes, Angelica Vasquez, Yvette Dani Reid, Elena Torres, Delia Avendano, Leonel Silva, Lacy Faucett, Cristina Medina, Jose Ahumada, Linda Luna, Velma Lua, Jesus Cardenas, Rosie Mahan, Nicole Lancaster, Nellie Lopez, Diana Heredia, Marcie Santana, Genoveva Rangel, Ernesto Sandoval, Verenisse Ureno, Melanie Contreras, Naomi Torres and Tito Lucero. A quorum was present.
- APPROVAL OF PREVIOUS MINUTES** The CWPC Minutes from November 17, 2010 were accepted as written.
- COMMUNITY REPRESENTATIVE REPORTS** There was no Community Representative Reports presented at tonight's meeting.
- EOC BOARD LIAISON REPORT** Tito Lucero, EOC Commissioner informed delegates of the minutes from the EOC Board meetings of October 27, 2010. This information was mailed to delegates prior to tonight's meeting.
- Mr. Lucero expressed his thanks to the Head Start parents for trusting their children to the Head Start teaching staff. We owe the teaching staff much gratitude for all they do for the children.
- He told them, "You as parents, are your children's lifeline for guidance and approval."
- He also give thanks to the Community Representatives, Administration staff, Head Start Director, Early Head Start Program Director for doing a great job daily.
- Mr. Lucero also expressed his thanks to Naomi Quiring-Mizumoto, Assistant Executive Director for her Involvement with the many social programs in the EOC Agency and Fresno County.
- He also gave thanks to Brian Angus, the new EOC Executive Director; Mr. Angus has proven to be a capable Executive Director.
- Overall, he thanked everyone that makes the Head Start and Early Head Start programs run successfully throughout the year.
- The EOC Board minutes from October 27, 2010 was accepted as written.

PERSONNEL
COMMITTEE
REPORT

Laura Pano, CWPC Personnel Committee Chairperson, informed delegates at tonight's meeting of the Personnel Committee Report which is presented monthly to CWPC. This information was distributed to delegates at tonight's meeting.

Ms. Pano reported approval was needed for hiring/firing/temporary appointment/transfer and resignations of Head Start and Early Head Start staff.

Motion to approve Personnel Committee Report for December 15, 2010 was made by Sandra Manzo and seconded by Melanie Contreras. Motion carried.

MONTHLY
FINANCIAL
STATUS REPORT

Yvette Dani Reid, CWPC Treasurer, informed delegates at tonight's meeting of the Monthly Financial Status Report for Head Start and Early Head Start. This report was distributed to delegates at tonight's meeting.

Ms. Reid reported that the Monthly Financial Status Reports shows all expenditures for the entire Head Start and Early Head Start programs for the month of November 2010 and year-to-date.

Motion to approve the Monthly Financial Status Report for November 2010 was made by Ernesto Sandoval and seconded by Naomi Torres. Motion carried.

ADA REPORT

Sandra Manzo, Early Head Start delegate informed delegates at tonight's meeting of the November 2010 Average Daily Attendance (ADA) Report for Center Base, Home Base areas and Early Head Start program. A revised ADA Report for Home Base areas was distributed to delegates at tonight's meeting.

For November 2010 the ADA for Center Base was at 86% which is above the recommended ADA rate of 85%.

For November 2010 the ADA for Home Base was at 99% which is above the recommended ADA rate of 85%.

For November 2010 the overall ADA for Early Head Start is at 79.3% and for the ARRA Grant the ADA is at 80.8%. Analyses of all areas below the recommended 85% ADA have been done.

Motion to approve the ADA Reports for November 2010 was made by Victoria Loya and seconded by Nicole Lancaster. Motion carried.

HEAD START
PROGRAM
OPTION CHANGE
ORO LOMA

Tamala Olsby, Head Start Director informed delegates at tonight's meeting of the Head Start Program Program Option Change for Oro Loma Head Start. This information was mailed to delegates prior to tonight's meeting.

Ms. Olsby informed delegates at tonight's meeting to disregard the information that previously mailed to them in the CWPC packet.

Due to the school district closing the Oro Loma Elementary School, staff is recommending a decision must be made regarding program services to the 19 funded slots at Oro Loma Head Start.

HEAD START
PROGRAM
OPTION CHANGE
ORO LOMA

Staff have been making contact with the Oro Loma parents regarding the closure and as to what services they would like for their children. A survey was taken and the parents would like to have a Home Base option for the remaining of the school year.

Recommendation is to change the Oro Loma center base program to a home base option for the remaining of the school year.

The school district has verbally informed us that the Oro Loma center would be available to us. The center would be used to hold the Home Base Socializations. We have not received any written notification from the school district of the cost of their offer.

This recommendation will require approval from the Regional Office in San Francisco and the EOC Board.

After a question and answer period, motion to approve to change the Oro Loma Head Start Program Center Base Services to Home Base Services was made by Yvette Dani Reid and seconded by Angela Brown. Motion carried.

COMMUNITY
REPRESENTATIVES
SELECTIONS/
RECOMMEN-
ATIONS

Leah Gonzalez, Early Head Start Parent Involvement/Staff Development Coordinator, advised the delegates of the Community Representative Selections. This information was mailed to delegates prior to tonight's meeting.

Ms. Gonzalez shared that according to the CWPC By-Laws, the CWPC is required to have community representatives on the Board.

The CWPC Executive Committee has recommended the list of community representatives as presented to serve on the CWPC for the 2010-2011 school year.

The agencies recommended are: Central Valley Regional Center, FCEOC Women, Infants and Children (WIC), Supportive Services and Fresno County Library.

Alternates are: Exceptional Parents Unlimited (EPU) and Children Services Network.

After a brief question and answer period, motion to approve the CWPC Community Representative Selections as recommended by the CWPC Executive Board Committee, was made by Veronica Martinez and seconded by Laura Pano. Motion carried.

HEAD START/
EARLY HEAD START
MONTHLY
INFORMATION
REPORT

Ms. Olsby and Ms. Shivaprasad informed delegates at tonight's meeting of the Head Start/Early Head Start Monthly Program Information Report. This information was distributed to delegates at tonight's meeting.

As mandated by the Office of Head Start, all Head Start and Early Head Start Programs are to comply with a Monthly Program Information Report to the CWPC on a monthly basis.

The monthly report covers the following areas: Program Information Summary, Meals/Snacks-Total for Children, Communication and Guidance for the HHS Secretary for the Head Start and Early Head Start Programs.

ANNOUNCEMENTS Veronica Martinez, CWPC Historian made the following Announcements:

1. December 16, 2010 – Last day of school
2. December 20, 2010 – January 7, 2011 – Winter Break–No School
3. January 5, 2011 – Executive Board Meeting at Kings Canyon Head Start-Preschool at 6:00 p.m.
4. January 10, 2011 – Classes Resume
5. January 17, 2011 – Martin Luther King Jr. Holiday – No School
6. January 19, 2011 – Next CWPC Meeting at Franklin Head Start-Preschool at 6:30 p.m.

Santa's Village will take place on December 8, 9, 10, 15, 16 & 17, 2010 in Fresno. It will be a family event with Santa and Mrs. Claus, which includes photos, food, entertainment, face painting, children's fingerprinting and clothes for children. The event is sponsored by the Southwest Policing District.

EOC LCC is sponsoring a Free Holiday Gift for Kids event on December 23, 2010 at 12:00 (noon). Gifts are for children ages 1 year to 12 years.

Toy For Tots is being held this year. This event will include toys, meal basket and one adult gift. To register for this event call 211.

ADJOURNMENT There being no further business to discuss, motion to adjourn the meeting was made by Bertha Flores and seconded by Sandra Valdez. Motion carried. The business meeting adjourned at 7:20 p.m.

CWPC ORIENTATION The parents were given an Officer/Delegate Orientation packet and agenda. Training was provided on all general information as outlined.

Ms. Trevino also requested delegates at tonight's meeting to fill out the "CWPC Delegate Profile" form which is needed by staff to contact the delegates. This information is kept confidential.

Esther Lepe
Recording Secretary

(CWPC.DECEMBER 15.2010) et 12/22/10 - CWPC (Minutes) (20092010) -

FCEOC BOARD PROGRAM INFORMATION REPORT HEAD START/EARLY HEAD START PROGRAMS

REPORT MONTH: DECEMBER 2010

I. Head Start/Early Head Start

Program Information Summary:

1. Head Start and Early Head Start were visited on December 3rd by our new ECE Specialist from STGI, the new T&TA network, Lori Vivas. They informed management staff about the new system of bringing training and technical assistance to grantees.
2. Staff received training on Child Plus.Net, our new computer software on December 8-10.
3. A Youth Mentor Luncheon was held on December 20th to celebrate the accomplishments of the current youth in the program.

II. Head Start

Program Information Summary:

1. Three management staff met with parents served in Oro Loma regarding the move from a center base to a home base option.

Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment 3019; Monthly ADA: Center base: 85%, Home Base: 99%.

Wait List Total: 1808.

Analysis of all areas below the recommended 85% ADA, if any, has been done.

Head Start Meals/Snacks:

Total Children: Breakfasts: 11,186, Lunches: 21,621, Snacks: 11,117.

III. Early Head Start

Program Information Summary:

1. Program staff was housed in temporary office spaces while renovations were ongoing at Central Office.

Early Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment Basic: 155; Monthly ADA: Center base: 86.6%, Home Base: 65.1%.

Monthly Enrollment ARRA: 153; Monthly ADA: Center base: 81.2%, Home Base: 70.1%.

Wait List Total: 697.

Analysis of all areas below the recommended 85% ADA, if any, has been done.

Early Head Start Meals/Snacks:

Total Children: Breakfasts: 406, Lunches: 446, Snacks: 368.

IV. Communication and Guidance from the HHS Secretary:

The following communications were issued in December 2010 from the Office of Head Start:

1. Federal Register Alert (December, 2010): This Alert announced the reorganization of the Office of Head Start. The reorganization creates two new divisions and renames other divisions.

Submitted By:

Tamala Olsby
Head Start Director

Kathleen Shivaprasad
Early Head Start Program Director

**FCEOC SCHOOL OF UNLIMITED LEARNING
GOVERNING COUNCIL MEETING**

Executive Plaza 1920 Mariposa Mall Suite 310
Tuesday, December 14, 2010

MINUTES

I. Meeting called to order by Dr. Michael Petrovich at 8:17 a.m.

II. Roll call facilitated by Dr. Michael Petrovich

Voting Members	Present	Excuse	Absent	Non-Voting Members	Present	Excuse	Absent	Staff	Present	Excuse	Absent	Guests
Tim Bakman, Community Rep., FCEOC Commissioner	X			Debra Odom			X	Naomi Mizumoto	X			
Louise Symonds, Community Rep	X							Brian Angus		X		
Mike Petrovich Ph.D, Chair Mental Health Rep	X											
Community Rep												
Jeanne Starks, Law Enforcement – Juvenile Probation Rep		X										
Terry Allen Ed.D., Retired Teacher Rep		X										
Jimi Rodgers FCEOC Commissioner	X											
Dr. Lee Farley, Higher Ed Rep FCEOC Commissioner			X									
Principal, Mark A Wilson	X											
Student Representative Adream Johnson			X									
Student Representative Ernest Gonzalez			X									
Alternate Student Rep												
Shawn Riggins, Dir. LCC Alternate Rep LCC			X									
Bill Johnson, Director FCOE Court & Comm Schools – Education Rep			X									
Courtney Griffin, Staff Rep	X											
Joseph Turner, Teacher Rep	X											
Rena Failla, Staff Rep.	X											
Sam Hairston, Career	X											
Richard Mason, Independent Study Rep	X											
Parent Rep Jennifer Boyadjian, Ernest Gonzales Alt Parent Rep: Rose Vidales			X									

III. Approval of Minutes

October and November minutes were approved as read. M/S/C Bakman/Symonds

IV. SOUL Updates

Dr. Wilson reported on SOUL's demographic information for the school enrollments, attendance, academic highlights, activities and updates as reflected in the Principal's report. The date on the Principal's report should read December 14, 2010 instead of November 9, 2010. In addition, a comparative analysis of Period 1 (P-1) enrollment and attendance for both sites from 2008-2009 through 2010-2011 was presented. The ADA graphs reflect the number of student's enrollment and the reported attendance at the Asian Village site, which has significantly decreased, compared to previous school years. However, during the same time frame for 2010-2011 the attendance at the seated site has increased.

In an effort to curtail declining enrollment and attendance SOUL is considering expanding the seated program and reducing the size of the Independent Study program.

V. Student Updates

Sam Hairston shared some of the activities that students participated in during the months of October and November.

- On October 13 the Workforce Investment Act (WIA), known as All Youth One System, held a recruitment workshop at the Sanctuary for SOUL students. This program provides our students with stipends as they participate in work experience, tutorial services, reading and math upgrades and are involved with community service projects.
- The Career class participated in a team building program at Scout Island
- Kaplan College spoke with our seniors
- Students worked in the recent election as precinct workers
- Students and parents participated in the WASC/parent meeting
- Students volunteered at Catholic Charities with the Toys for Tots program
- Students had an opportunity to participate in job shadowing through the Youth in Government Day
- Don Reed from Fresno County Office of Education conducted a leadership workshop for the Career Class
- One of Asian Village students enrolled in the high school Enrichment program at Fresno City College

Rena Failla shared that SOUL received notification that 12 seniors pass one or more sections of the California High School Exit Exam. The scores from November's test should be released early January 2011.

Dr. Wilson thanked the Governing Council members that helped with the annual Thanksgiving Luncheon. It was a great success.

VI. 2009/2010 Annual Report

Dr. Wilson presented the finalized 2009-2010 Annual Report to the Governing Council at the November meeting; because a quorum was not present it was presented for formal approval at today's meeting. M/S/C Bakman/Rodgers

VII. SOUL ARRA EETT Grant Application and Award

Dr. Wilson presented the ARRA EETT Grant Application at the November meeting to the Governing Council. In absence of a quorum at the November Governing Council, the application and award was presented for formal approval at today's meeting. M/S/C Bakman/Rodgers

VIII. DATAWORKS Contract Proposal

Approval of the proposed DataWorks contract for specific professional development and training activities in Explicit Direct Instructional designed for the School of Unlimited Learning core academic teachers. M/S/C Rodgers/Bakman

IX. Other Business

Dr. Wilson presented each member with a Thank you Christmas gift, in appreciation of the support, dedication and commitment to the school and the Governing Council.

The next Governing Council meeting will be held Tuesday, February 8, 2011.

X. Public Comment

None at this time

XII. Adjournment of meeting

Meeting adjourned at 9:28 am M/S/C Bakman/Hairston

EOC / Sanctuary Youth Services
 Sanctuary Safe Place Outreach & Shelter Operations
 Advisory Committee Board
 Thursday, January 6, 2011

MINUTES

Sandy Davis, Secretary <i>Public Agency/Social Services Representative</i>	P	Dr. Chris Perkins, Chair <i>Health Representative</i>	P
Eric Faller, <i>Health Representative</i>	X	Peter Vang, <i>EOC Commissioner-Board Chair</i>	A
Tito Lucero, <i>EOC Commissioner</i>	P	<i>Business Representative – Open</i>	N/A
Lori Mayfield, <i>EOC Commissioner</i>	X	Sanctuary TLC Resident, <i>Youth Representative (Varies)</i>	P
Tom Nino, Vice Chair <i>Social Services Representative</i>	P	SOS AmeriCorps, <i>Youth Representative (Varies)</i>	X

P = Present, A = Absent, X = Excused Absence

Staff Present:

Naomi Quiring-Mizumoto, Assistant Executive Director
 Michelle L. Tutunjian, Sanctuary Director
 Jody Ketcheside, TLC Program Manager II
 Joe Martinez, Community Relations & Outreach Manager
 Anita Ponce, Program Assistant

Youth Representatives:

Jessica Brown, TLC-1
 Reginald Hudson, TLC-3

Guests

Dennis Prieto, Site Coordinator, Central Fresno Weed and Seed
 Helen Katich, Customer Service Manager, Westamerica Bank

I. **CALL TO ORDER**

Dr. Chris Perkins, Chair, called the meeting to order at 12:05 p.m. Roll call was called. The meeting was held at the Sanctuary Conference Room.

II. **APPROVAL MEETING MINUTES - MOTION APPROVED**

Lucero/Nino motioned to approve e-mailed October 7, 2010 Meeting Minutes. All in favor.

III. **PROGRAM ACTIVITY REPORTS & FUNDING UPDATES – LUCERO/NINO MOTION APPROVED**

Tutunjian shared in 2010 Sanctuary was able to reach 1,500 unduplicated youth throughout the programs. Dr. Perkins inquired about comparison to past years. Ketcheside informed the Committee that on the TLC-3 Report the benchmark percentage of 59% was low, compared to the past, but it signifies the clients are staying in the program longer. Ketcheside stated the benchmark goal for TLC-3 would be adjusted in the future. Dr. Perkins requested to track an annual “average length of stay” for exited clients.

Tutunjian shared EOC received notice from County Purchasing Department that it was selected to continue the Adolescent Family Life Program (AFLP). On January 24, the County Board of Supervisor is scheduled to approve the Agreement. Once approved, the Agreement term will begin and extend up to June 30, 2014, for a total of \$1,091,475.00. Dr. Perkins inquired about a profit and loss (PNL) for end of 2010. Tutunjian shared that the Agency helps support program revenue losses through the Community Service Block Grant (CSBG) funding. Quiring-Mizumoto and Tutunjian shared Sanctuary programs are at the least dependent on CSBG funds, compared to past years. Dr. Perkins hopes Sanctuary finds long-term funding to sustain program services. Tutunjian shared the difficulty in finding un-restricted funds for non-profit agencies and announced that Sanctuary is in the process of applying for \$15,000 in capacity building funds through the John Burton Foundation. If Sanctuary receives approval funding, the Committee will be invited to meet with an independent Consultant for strategic planning to develop a fund revenue plan.

IV. **PRESENTATION**

- Dennis Prieto, Site Coordinator, Central Fresno Weed and Seed
 Prieto distributed handouts and described the purpose and history of Central Fresno Weed & Seed (CFWS). He shared with the Committee that it is a federal initiative that has a five-year cycle. Each year they are required to prove it is making a difference in the community and have to re-apply for funding. CFWS is designed in four components: 1.) Law Enforcement, 2.) Community Policing, 3.) Prevention Intervention Treatment, and 4.) Neighborhood Revitalization. Each component has a

committee that requires 25% of residence participation. NeighborWorks America assisted in engaging and training youth on how they can make a difference in their community which Sanctuary and Youth Services participated in through engagement of youth at Transitional Living Center (TLC). Sanctuary staff member Sarah Worthen, Supportive Services Coordinator, participates as a guest in the CFWS Steering Committee meetings and assists in coordinating volunteer efforts for TLC clients. Prieto shared he would like to formalize Worthen's participation. Tutunjian shared with Prieto EOC has an interagency gang initiative in which Worthen has shared information on CFWS's community work and collaborative efforts with various agencies.

- Jessica Brown, TLC-1 Client

Ms. Brown shared her life story with the Committee and how she and her newborn daughter moved to Fresno from Florida in February. She left Florida because she did not want to continue living in an unsafe environment with substance abuse users. Jessica found herself in Fresno without any support from friends or relatives, no home and wanting to continue her education. She was referred to Sanctuary's Transitional Living Center (TLC) by her childcare provider and was able to enter the program within a few days. TLC has provided her with a home, childcare, and encouragement to continue her education. She will be graduating as a Medical Assistant this month and plans to further her education and become a Phlebotomist. Jessica wants to continue in the TLC program for as long as possible to provide a stable environment for her daughter, continue her financial savings and further her education.

V. **DISCUSSION ITEM**

- Helen Katich, Customer Service Manager, Westamerica Bank

Ms. Katich presented a check for \$1,250.00 to Sanctuary and Youth Services to support purchasing emergency hygiene kits and food to distribute to homeless and street youth. Photo was taken with Katich, Board Chair, and Sanctuary Director for the Westamerica Bank newsletter.

- Statewide Convening on Homeless Youth Policy
Item shared below under *Information Items*

- Point-In-Time Count – January 26, 2011

Through the Fresno-Madera Continuum of Care (FMCoC) agencies are required to provide 10 volunteers to conduct surveys. Martinez gave the committee a brief background of the project. The Committee is invited to volunteer and recruit volunteers for Sanctuary's team. Ketcheside shared her personal experience and encouraged the Committee to participate. Tutunjian stated she would send Committee details regarding mandatory training dates and hours needed for volunteers as soon as information was confirmed.

VI. **INFORMATION ITEMS**

- Fourth Quarter Accomplishments/Challenges
Handouts distributed to committee.

- Art Project with TLC youth begins January 2011

Tutunjian shared funding from Fresno Cultural Arts Rotary Club was awarded and art projects with TLC youth will be beginning soon. Tutunjian will send Dr. Perkins information for the initial meetings with the Fresno Arts Museum to discuss the project.

- Club Latinoamericano Poetry Workshops for Shelter Youth begins January 8 through April 9 on a weekly basis.
A partnership was developed with Club Latinoamericano when they hosted a community play in December at the Sanctuary Theater. The cost of one-day rental fees for the use of the Sanctuary Theater was deducted from the final Agreement for Club Latinoamericano to facilitate poetry workshops for Shelter youth.

- Letter to Governor Brown – 1/3/11 (copy distributed).
Tutunjian distributed a copy of the letter to Governor Brown listing homeless youth initiatives being requested by homeless agency providers affiliated with John Burton Foundation. As part of the John Burton Homeless Capacity Building Project and the California Coalition for Youth, Tutunjian and Ketcheside will present and discuss homeless youth initiatives at a statewide convening held in Sacramento on January 24.

- California Coalition for Youth (CCY) – Sanctuary staff and youth join Board.
Tutunjian shared with the Committee, Ketcheside joined the CCY Board and Amorette Stephenson, TLC-2 client, joined the CCY Youth Board.

VII. **UPCOMING EVENTS**

Tutunjian distributed handouts and highlighted the 2nd Annual Conference on Human Trafficking.

Meeting adjourned at 1:11 p.m.

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Chairperson

George Egawa
Interim Executive Director

Date: January 26, 2011	Program: Planning & Resource Development
Agenda Item No.: X. – A.	Associate Executive Director: Paul McLain-Lugowski
Item: Budget/Legislative Report	Assistant Executive Director:
Committee: Board of Commissioners	Executive Director: Brian Angus

RECOMMENDED ACTION:

Information only.

BACKGROUND:

Fresno County EOC has an interest in the legislative activities and budgets of federal, state, and local governments. The agency depends on funding at each level to carry out its mission to empower low income residents toward achieving self-sufficiency. An update of legislation affecting our programs and budgets follows.

ISSUE:

Federal Budget/Bills of Interest

- At the end of December Majority Leader Reid withdrew the omnibus appropriations bill since it did not have enough votes to pass. Instead, Congress passed a continuing resolution extending flat funding of all discretionary programs through March 4, 2011.
- S 3817 has been sent to the President for his signature. The bill reauthorizes the Child Abuse Prevention and Treatment Act (CAPTA).
- Advocates for runaway, homeless youth are urging Senate leadership to support the Senate Appropriator’s proposal to fund the RHYA with \$126 million in 2011, a mere \$10 million increase.
- A bipartisan coalition in the House and Senate have introduced Healthy Food Financing Initiative bills to reduce the number of low-income Americans living in “food deserts.” The \$500 million Healthy Food Financing Initiative would authorize the USDA to administer a mix of federal loans and grants to provide one-time start-up assistance for supermarkets, corner stores, co-ops, and farmers’ markets in under-served, low-income areas. If passed, the initiative is projected to create or preserve 44,500 long-term jobs and 50,000 construction jobs while helping millions of Americans eat healthier.
- Supporters of YouthBuild urge the Congress to budget \$120 million for the program, the level recommended by the President and the House. The continuing resolution sets the level of funding at \$102.5 million.

- The Corps Network urges its members to advocate for the re-introduction of the Youth Corps Act to establish in the Department of Labor dedicated funding to support programs operating the evidence-based Corps model.
- S 3968 – The Children’s Act of 2010, would establish a National Council on Children, an important step in reversing the downward trend for America’s children and helping to establish the U.S. as a frontrunner in improving children’s lives.
- Tax cut package signed into law by the President features no tax increases for middle class families, a reduction of 2% in payroll taxes, and extension of unemployment benefits. Its cost is estimated at \$858B over 10 years.
- President’s FY 2011 budget \$1.137T; Continuing Resolution \$\$1.091T; Boehner proposal \$1.029T (as of December 22nd)

From the Bureau of Labor Statistics: U.S. Unemployment: 9.4% (December), a month-month decrease of .4% and the lowest rate in 19 months. Job growth, however, remains sluggish, which suggests many have stopped looking for work. 103,000 jobs were created last month. However, the economy needs to consistently add at least 100,000 new jobs each month just to keep up with the expanding population.

From the State EDD: CA Unemployment: 12.4%, unchanged from last month.

Fresno County Unemployment: 16.9%, up from 15.7% last month. Banks 45th among California’s 58 counties.

State Budget/Bills of Interest

- Governor Brown has released his 2011-12 budget proposal, as required. Now begins the lengthy process of review, analysis, hearings, and legislative maneuvering leading to an approved budget. A key provision of the Governor’s budget is his plan for a June election to extend sales, vehicle, and income tax increases which, together with his proposed cuts, would close the estimated \$26.4 billion state budget deficit. Getting the tax extension on the ballot would require both legislative, and ultimately voter approval. Items of interest:
 - **K-12 Education** – level funding, if tax extensions pass
 - **Redevelopment** – redirect RDA property tax revenues to cities, counties, & schools
 - **Proposition 10** – redirect cigarette tax from First 5 to Medi-Cal for children 0-5
 - **CalWORKS** – reduce time from 5-4 years; cut monthly benefits by about 15%
 - **Child Care** – eliminate services for 11-12 year olds; decrease eligibility for subsidies
 - **SSI-SSP** – cut grants to federal minimum (by \$15/month) for low-income elderly
 - **In-home Care** – reduce number of hours of care by 8.4%
 - **Mental Health** – Use Prop 63 funds to replace general fund money for mental health
 - **Foster Care** – Eliminate transitional housing aid for 18-19 year olds
 - **Division of Juvenile Justice** – eliminate by 2014; send offenders to cities/counties
 - **Non-Violent Adult Offenders** – fund Cities and Counties to house these offenders

Helping People. Changing Lives.



Vongsavanh Mouanoutoua
Chairperson

Brian Angus
Executive Director

Date: January 26, 2011	Program: Media / Public Relations
Agenda Item No.: X. – B.	
Item: Media Outreach and Calendar of Events	Executive Director: Brian Angus

RECOMMENDED ACTION:

Information only

BACKGROUND:

Fresno County EOC's Media / Public Relations Specialist focuses on promoting the Agency, its events, and its programs by obtaining free media coverage that may include television news stories, appearances on television community affairs shows, published web / newspaper articles, or radio interviews.

The Media / Public Relations Specialist also focuses on expanding interagency communication by keeping its employees aware of events / news within the Agency and its programs by posting articles of interest on the Agency's Intranet.

Media outreach efforts and a Calendar of Events are as follows:

DECEMBER / JANUARY MEDIA

Date	Medium	Program	Who	What
12.10.10	- Broadcast (television) KSEE 24's <i>Central Valley Today</i>	Farmers Market / Community Services	Jensen Vang	Vang and farmer Will Scott discuss winter crops available during Market on the Mall
12.15.10	- Print <i>Vida en el Valle</i>	Sanctuary & Youth Services	Joe Martinez	Annual Making Spirits Bright event was featured in newspaper
12.17.10	- Broadcast (television) ABC 30 Newscast			Foster Grandparent Norvell Hill receives a new heating unit.
12.18.10	- Broadcast (radio) KMJ	Sanctuary & Youth Services	Joe Martinez	Martinez highlights Sanctuary-sponsored events for youth and young adults during the winter
12.20.10	- Broadcast (radio) KYNO Bill McEwin Show	Sanctuary & Youth Services / Human Trafficking	Ronna Bright	Bright discussed our Human Trafficking program and outreach efforts
12.26.10	- Print The Fresno Bee	Sanctuary & Youth Services		Mentioned in Editorial: Thumbs up, Thumbs Down section for Making Spirits Bright
January – March 2011	- Broadcast (radio) The Beat 103.7 (KRZR) La Preciosa 92.9 (KFSO) B95 94.9 (KBOS)	WIC		<ul style="list-style-type: none"> - M-F 5am-8pm 30 -:30 commercials per station - Sat. 6am-8pm 8 -:30 commercials per station - Su 6am-8pm 8 -:30 commercials per station - Schedule above is for two weeks per month on each station from January thru March 2011. - Online audio streaming M-Su 6am-7pm 15- :30 second commercials per station - 3 leaderboards with hyperlinks to EOC WIC website on all three station websites

January – April 2011	- Print Billboards & Transit	WIC		- 10 Super King sized transit ads - 14 10-sheet billboards
Regal Cinemas	- Broadcast (film)	WIC		:30 spot & :15 spot airing in Broadway Faire (Shaw & Valentine) and Signature Theatres (Shields & 41)
1.11.11	- Broadcast (television) KSEE 24's <i>Central Valley Today</i>	Rural Tobacco Education Program	Martha Zarate	Zarate discussed second- and third-hand smoke and the efforts of RTEP in the rural communities
1.15.11	- Broadcast (television) Univision's <i>Arriba Valle Central</i>	HEAP	Gilda Arreguin	Arreguin discusses HEAP / ECIP, eligibility, and assistance available.
1.13.11 (air date 1.16.11)	- Broadcast (television) ABC 30's Latino Life	WIC	Linda Shelton	Shelton discussed WIC program, services offered, and new clinic locations.
1.18.11 (air date May 2011)	- Broadcast (television) PBS <i>0 to 5 in 30 Minutes</i>	Rural Tobacco Education Program	Martha Zarate	Zarate discussed second- and third-hand smoke and the efforts of RTEP in the rural communities for PBS program focusing on tobacco education

UPCOMING MEDIA OUTREACH EFFORTS

Date	Medium	Program	Who	What
February		Sanctuary & Youth Services' Human Trafficking		2 nd Annual Conference on Human Trafficking
February		Community Services' Food Distributions		Upcoming food distributions in west Fresno County

CALENDAR OF EVENTS – JANUARY / FEBRUARY

January 28	Recognition Luncheon
February 3	Pension Committee Meeting
February 4	Program Directors Bus Tour
February 7	Holiday – Lincoln's Birthday
February 9	CALA
February 18	Sanctuary and Youth Services' 2 nd Annual Conference on Human Trafficking
February 21	Holiday – Presidents Day
February 23	Board Meeting

FACEBOOK INSIGHTS

1.3.11 – 1.10.11

297 monthly active users (-12 since last week)
493 people like this (+2 since last week)
7 Wall posts or comments this week (+2 since last week)
1135 visits this week (+448 since last week)

1.10.11 - 1.17.11

305 monthly active users (+8 since last week)
497 people like this (+4 since last week)
10 wall posts or comments this week (+3 since last week)
1188 visits this week (+53 since last week)