



Moses Stites
Chairperson

Roger Palomino
Executive Director

BOARD OF COMMISSIONERS MEETING
EOC BOARD ROOM, SUITE 310
WEDNESDAY, November 16, 2005, 7:00 P.M.
AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. <u>Call to Order</u>	Stites		
II. <u>Roll Call</u>	Palomino		1
III. <u>Approval of Previous Minutes</u> October 26, 2005 Meeting Minutes	Stites	Approve	2
IV. <u>Executive Director's Report</u>	Palomino	Information	
V. <u>Board Actions</u>	Stites	Approve	
A. Sanctuary Funding Applications			
1. First 5 Mini Grant			4
2. Fresno County DCFS Grant			5
B. Transit Systems Productivity Evaluation 2004/2005			6
C. Nomination Committee Members Appointment		Ratify	
VI. <u>Pension Committee</u> November 3, 2005 Meeting Minutes	Saldana	Approve	9
VII. <u>SOUL Governing Council</u> November 8, 2005 Meeting Minutes	Rodgers	Approve	10
VIII. <u>Other Business/Public Comment</u> (This portion of the meeting is reserved for persons wishing to address the Board on items within jurisdiction but not the agenda. Comments are limited to five minutes.)			
IX. <u>Adjournment</u> (Items listed as information still leaves the option for guidance/direction by the Board.)			

Commissioners	Term Expiration	Target Area or Appointing/Nominating Org.	1/26	2/23	3/30	4/27	5/25	6/22	9/28	10/26	11/16	12/14
Tim Bakman	12/31/05	14th Senatorial District	E	X	E	X	X	X	X	X		
George Bleth	12/31/05	Area H	X	X	X	X	X	E	X	E		
Martin Castellano	12/31/05	Area C	E	O	E	O	X	E	E	O		
Ramon R. Dominguez	12/31/06	Area B	O	O	E	E	O	O	O	O		
Clyde Fannon/Alt. Craig Knight	12/31/05	Area A	E	O	E	E	E	E	E	O		
Dr. Lee Farley	12/31/05	Community Colleges	X	X	E	E	X	X	X	X		
Kathleen Fernandez	12/31/06	Juvenile Court	X	X	X	X	X	X	X	X		
George A. Finley, Sr.	12/31/06	Board of Supervisors	X	X	E	X	X	X	X	X		
Pastor Rufus Fruge	12/31/06	Area E	X	X	X	X	X	X	X	E		
Charles Garabedian, Jr.	12/31/05	Malaga County Water District	X	X	E	X	X	X	E	X		
Theresa Hernandez	12/31/06	Foster Grandparents	E	X	X	X	X	X	E	X		
Tito A. Lucero	12/31/06	Head Start County Wide Policy Council	X	X	X	X	X	X	X	X		
Marina Magdaleno	12/31/05	Board of Supervisors	X	X	E	X	E	X	X	E		
Rev. Paul McCoy	12/31/05	NAACP	E	E	E	X	X	X	X	X		
Vongsavanh Mouanoutoua	12/31/05	Lao Evangelical Church of Fresno	X	X	X	X	E	E	X	X		
Esther Padilla	12/31/05	CA Transplant Donor Network	X	E	E	X	X	E	X	X		
Daniel Renteria	12/31/06	Area F	X	X	X	X	X	X	X	E		
Eugene Rico	12/31/05	Area G	X	X	E	X	E	E	X	X		
Jimi Rodgers	12/31/05	Association of Black Social Workers	X	X	E	E	X	X	X	X		
Jess Saldana	12/31/06	Area D	E	E	X	X	X	X	X	E		
Moses Stites	12/31/06	31st Assembly District	X	X	X	X	E	X	X	X		
Rev. E. Swillis	12/31/05	Mayor's Appointment	X	X	X	X	X	X	X	X		
Peter Vang	12/31/06	30th Assembly District	X	X	E	X	X	E	E	X		
John Paul Youel	12/31/06	Fresno County Housing Authority	X	X	X	X	X	X	X	O		
Present = X			17	18	11	19	18	16	18	15		
Absent = 0			1	3	0	1	1	1	1	4		
Excused = E			6	3	13	4	5	7	5	5		
Vacant = V			0	0	0	0	0	0	0	0		

**Fresno County Economic Opportunities Commission
Board of Commissioners Meeting
Wednesday, October 26, 2005
MINUTES**

I. CALL TO ORDER

The meeting was called to order by Board Chair Stites at 7:02 p.m.

II. ROLL CALL

Executive Director Roger Palomino called roll. A quorum was present.

III. APPROVAL OF PREVIOUS MINUTES

M/S/C – Vang/Rico to approve September 28, 2005 meeting minutes. All in favor.

IV. EXECUTIVE DIRECTOR'S REPORT

Palomino reported on the following:

- Congratulated Tim Bakman and Family—a new FUSD school, Mollie S. Bakman Elementary, was dedicated in honor of his grandmother on October 25, 2005.
- Legal counsel is exploring the idea of creating a foundation to provide EOC with additional economic support.
- Implications and demands of the “No Child Left Behind” education laws and possible impact on the EOC Charter School. Discussion.
- Distributed the Brookings Institution Report—Katrina's Window: Confronting Concentrated Poverty Across America, ranking Fresno number one on concentrated poverty. Discussion. It was suggested the board invite Council Member Sterling to an EOC Executive Committee or Board Meeting to discuss her poverty task force.

V. EXECUTIVE COMMITTEE

M/S/C – Swillis/Finley to approve/ratify the following: A.) October 19, 2005 Meeting Minutes, A.1.a) Head Start FY 2005 budget modification to the Department of Health and Human Services (HHS) in the amount of \$653,269, A.1.b) Early Head Start FY 2005 budget modification to the Department of Health and Human Services (HHS) in the amount of \$255,700, A.2.a) LCC Base Funding Agreement to the California Conservation Corps (CCC) in the amount of \$61,152 for the period of July 1, 2005-June 30,2006, A.2.b) LCC Fresno Irrigation District Canal Maintenance bid to the Fresno Irrigation District (FID) in the amount of \$12,003 per month, a total of \$60,015 for five months of service, A.2.c) LCC Housing Authority Warehouse Concrete bid in the amount of \$22,879.50, and A.3) Sanctuary State Emergency Housing and Assistance Program (EHAP) application and resolution to the California Department of Housing and Community Development in the amount of \$50,000. All in favor.

VI. FINANCE COMMITTEE

M/S/C – Finley/Rico to approve: A.) October 12, 2005 Meeting Minutes, B.) Quarterly Reports. All in favor.

VII. ADVISORY BOARDS

A. Head Start County-Wide Policy Council

M/S/C – Hernandez/Rico to approve September 21, 2005 Meeting Minutes. All in favor.

B. Safe Place/Shelter Advisory Board
M/S/C – Finley/Rico to approve September 29, 2005 Meeting Minutes. All in favor.

C. SOUL Governing Council
M/S/C – Finley/Rico to approve October 11, 2005 Meeting Minutes. All in favor.

VIII. OTHER BUSINESS/PUBLIC COMMENT

Stites called for public comment. There was none.

Stites called for other business. Stites announced November and December board meeting dates as follows:

November 16 - 7:00 p.m.

December 14 - 6:00 p.m.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:50 p.m.

M/S/C – Rico/Finley to adjourn. All in favor.

Respectfully submitted,

Roger Palomino
Board Secretary

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Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 16, 2005	Program: Sanctuary Youth Services
Agenda Item No.: V.-A.1	Director: Katrina Edwards
Item: Sanctuary First 5 Mini-Grant Application	Assistant Executive Director: Alma Kowalski
Committee: Board of Commissioners	Executive Director: Roger Palomino

RECOMMENDED ACTION:

Staff recommends ratification for approval to submit a First 5 mini-grant application for funding in the amount of \$4,460 to provide pertinent childcare services for clients of the Sanctuary Transitional Living Center 1 who are seeking employment, education, and/or other advancement opportunities towards attaining self-sufficiency.

BACKGROUND:

Fresno County First 5 Mini-Grant - \$4,460 (*Competitive Application*)

Sanctuary staff submitted the First 5 Mini-Grant application on October 28, 2005, in accordance with the submission deadline. The request for funds was focused on addressing the need to provide childcare assistance for clients participating in the Sanctuary Transitional Living Center 1 (TLC-1) program. Childcare assistance would help to ensure the needs of clients' children (0-5 years of age) are addressed while their parents are actively participating in personal, emotional, academic, employment, and life skills development in effort to achieve successful transition from homelessness to self-sufficient, independent living so as to offer a positive, healthy family structure and living environment. Childcare assistance has been an on-going need for which current levels of funding at TLC-1 do not accommodate (childcare assistance is an allowable expense for the TLC-2 and TLC-3 programs). However, the current HUD funding term will lapse in June 2007, prior to which EOC will have an opportunity to submit a revised budget including childcare expenses for consideration in the renewal process.

ISSUE:

Sanctuary TLC-1 participants (ages 18-24 years old) are referred to community resources for childcare assistance and some qualify for subsidized childcare. However, the average waiting list is approximately 1 year to receive assistance. Those who are in a Welfare-to-Work program are eligible for subsidized childcare, but only after they've successfully gained employment. No childcare assistance is available during their job search period or for interview opportunities. The lack of a family support system also creates a challenge for single parents or young couples struggling to seek employment and achieve self-sufficiency while caring for their young child(ren). When employment opportunities arise, they are forced to leave their children with unlicensed childcare providers who are not trained in early childhood education or safe childcare practices. Often times, these "childcare providers" are strangers who live in unsafe environments where drugs, poverty, and violence are prevalent and place the child at risk of injury and/or emotional harm. Additionally, untrained childcare providers often fail to ensure that the children receive proper nutrition while in their care and are not prepared to address emergency issues that may require First Aid, CPR, or other medical attention. Frequently, this is the only option for transitional young parents since they do not have sufficient income, if any income at all, to afford a professional, licensed childcare provider. Therefore, it is pertinent that the TLC program be able to supplement this need to aid in the clients' advancement.

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Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 16, 2005	Program: Sanctuary Youth Services
Agenda Item No.: V.-B.2	Director: Katrina Edwards
Item: Sanctuary Fresno County DCFS Grant Submission	Assistant Executive Director: Alma Kowalski
Committee: Board of Commissioners	Executive Director: Roger Palomino

RECOMMENDED ACTION:

Staff recommends ratification for approval to submit a grant application to the County of Fresno for funding in the amount of \$85,000 to provide case management services focused on reducing juvenile justice system involvement and recidivism for the students of the EOC School of Unlimited Learning.

BACKGROUND:

Fresno County DCFS – Case Management Services for Youth - \$85,000 (*Competitive Application*)

Sanctuary staff submitted the grant application on November 10, 2005, in accordance with the submission deadline. FCEOC requested \$85,000 for 12-month funding of case management and prevention services, providing services to high-risk youth, who are not able or capable of attending mainstream public schools successfully due to personal, academic, social or behavioral issues. The case management and prevention services are intended to decrease juvenile justice recidivism, improve educational outcomes, and enhance work readiness and increase employment opportunities of youth in our alternative education environment who are at risk of juvenile justice system involvement or of recurring delinquent/criminal behavior.

ISSUE:

The intention of the RFP is for Fresno County DCFS to contract with a community-based organization to provide prevention and intensive case management services with a goal of decreasing juvenile justice recidivism and improving educational outcomes for at risk youth. The target population is youth not attending mainstream schools who are at risk of being involved, or increasing their involvement, with the Juvenile Justice System and/or youth on probation or parole at risk of recidivism. The EOC School of Unlimited Learning (SOUL) meets the requirement of an alternative education setting and serves the targeted at risk population. The requested funding would provide additional case management resources to increase the direct service involvement with individual students in effort to more comprehensively address their personal and academic needs, assist them in attaining appropriate resources, and educate them on safe, positive lifestyle choices. Services provided will include academic support, case management, career workshops, counseling, transportation, and living assistance. To better serve the individual needs of the 325 students in the SOUL seated and independent studies programs, it is critical to increase the level of case-managed services in order to provide the intensive relations needed to effectively assist these youth in overcoming their hardships and achieving academic success without resorting to delinquent and/or criminal activity.

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Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 16, 2005	Program: Transit Systems
Agenda Item No.: V.-C.	Food Services/Transit Systems Director: Gary Joseph
Item: Transit Systems Productivity Evaluation 2004/05	Assistant Executive Director: George Egawa
Committee: Board of Commissioners	Executive Director: Roger Palomino

Recommended Action

The Staff recommends approval to submit 2004/05 Transit Systems Productivity Evaluation.

Background

In February 1982, the Council of Fresno County Government’s (COFCG) Policy Board adopted Assembly Bill 120 Action Plan for Fresno County, as mandated by the Social Service Transportation Act (September 1979). The purpose of the Action Plan is to guide the implementation of social service transportation coordination and consolidation in Fresno County. The Plan co-designated the Fresno County Economic Opportunities Commission (FCEOC) and the City of Fresno as the Urban Consolidated Transportation Service Agency (CTSA) for the Fresno Metropolitan Area and the FCEOC and the Fresno County Rural Transit Agency (FCRTA) as the CTSA for the rural area. A requirement of the Action Plan is for the COFCG to review annually the productivity to assess the progress of transit operators who receive State Transportation Development Act funds and to recommend potential productivity improvements. Upon review and approval of the FCEOC Board, the Productivity Evaluation will be reviewed by the Social Service Advisory Council (SSTAC) and forwarded with recommendation to the Transportation Technical Committee (TTC), Policy Advisory Committee (PAC) and the COFCG for acceptance.

Issue

During the 2004/05 evaluation period FCEOC Transit Systems lists sixteen (16) Urban and nine (9) Rural entities participating in the CTSA process. Highlights from the productivity evaluation are as follows:

Triennial Performance Audit

The COFCG engaged the firm of Arthur Bauer & Associates, Inc. to conduct a performance audit for the years 2000/01, 2001/02, 2002/03 to evaluate the system’s effectiveness and efficiency in its use of Transportation Development Funds. Bauer and Associates concluded that FCEOC attained compliance in seven (7) out of seven (7) state requirements. The report also concludes that the recommendations of the last Triennial Performance Audit (1997/98 through 1999/00) have been satisfied. The auditors made three (3) new recommendations for the current audit as follows: (1) Consolidate performance indicators into an annual “executive style” report. (2) Continue to monitor vehicle replacement. (3) Closely monitor performance trends as fuel and healthcare costs escalates. Staff concurs with these recommendations and has submitted a response.

Significant Service/Administrative Change

- FCEOC completed another successful year of transporting CalWORKS clients to work or training during the non-traditional hours between 6 p.m and 6 a.m. seven (7) days per week.
- During 2004/05, FCEOC contracted with Fresno County Office of Education to transport students to the Teilman Site from the South Valley to continue their court appointed education.
- Staff attended various workshops and seminars including the Transportation Safety Institutes/US Department of Transportation Certification Program, the National Head Start Conference Mountain Area School Bus Certificate Program, California Association of School Transportation Officiates Conference and the Community Transportation Association Train-the-Trainer Passenger Service and Safety Certificate Program.

Productivity Committee Recommendation for 2003/04

Seven (7) recommendations were made to the FCEOC for the 2003/04 evaluation period. All seven (7) have been complied with and are listed as follows:

1. Triennial Performance Audit complete with recommendations.
Complied.
2. Continue to pursue funding and contacts.
Complied.
3. Provide state-required 40 hours behind-the-wheel training.
Complied.
4. Address responsibilities under the American with Disabilities Act of 1990.
Complied.
5. Address responsibilities under the Clean Air Act Amendments of 1990.
Complied.
6. Perform Community Outreach to market activities.
Complied.
7. Coordinate with Fresno County to address Welfare to Work-CalWORKS program.
Complied.

Productivity Data Highlights

- Revenues were increase by 9.5% primarily due to increases negotiated Social Service Contracts and an increase Transportation Development Act Funds.
- Expenses increased 5.0% over the 2003/04 period primarily due to personnel costs (COLA) and fuel.
- Client transportation increased by 3.41% while miles driven and hours driven dropped slightly.
- Clients and meals transported per hour increased 5.7%.
- A significant performance/cost indicator is the percentage of match received from our customers. TDA requires a 55% match and FCEOC is receiving a 82% match on the urban area and a 83% match in the rural area. This significantly higher match allows us to spread more TDA funds among more social service agencies.

FCEOC Transit Systems Productivity Analysis for 2004/2005

Urban and Rural Combined TOTALS 2004-2005

SERVICE TYPE	COST	CLIENTS	MILES	HOURS	REVENUE	FARES	CLIENTS/ HOUR	CLIENTS/ MILES	COST/ HOUR	COST/ MILE	COST/ CLIENTS	MATCH	TDA Art. 4.5
Passenger Trans	\$5,712,907	532,517	1,783,457	102,555	\$4,754,803	0	5.19	0.30	\$55.71	\$3.20	\$10.73		958,104
Meal Delivery	\$357,335	812,571	216,150	8,688	\$238,856	0	93.53	10.94	\$41.13	\$1.65	\$0.44		118,479
TOTAL*	\$6,070,242	\$1,345,088	1,999,607	111,243	\$4,993,659	0	\$12.09	\$0.67	\$54.57	\$3.04	\$4.51	82.26%	1,076,583

Urban and Rural Combined TOTALS 2003-2004

SERVICE TYPE	COST	CLIENTS	MILES	HOURS	REVENUE	FARES	CLIENTS/ HOUR	CLIENTS/ MILES	COST/ HOUR	COST/ MILE	COST/ CLIENTS	MATCH	TDA Art. 4.5
Passenger Trans	\$5,440,336	558,707	1,896,549	108,345	\$4,329,790	\$0.00	5.16	0.29	\$50.21	\$2.87	\$9.74		1,110,546
Meal Delivery	\$340,319	775,019	210,860	8,316	\$226,720	\$0.00	93.20	3.68	\$40.92	\$1.61	\$0.44		113,600
TOTAL*	\$5,780,655	1,333,726	2,107,409	116,661	\$4,556,510	\$0.00	11.43	0.63	\$49.55	\$2.74	\$4.33	78.82%	1,224,146

VARIANCE	\$289,586.93	11,362	-107,802	-5,419	\$437,149	\$0	0.66	0.04	\$5.02	\$0.29	\$0.18	\$0.03	-\$147,562.85
Variance Percentage chg.	105%	101%	95%	95%	110%		106%	106%	110%	111%	104%	104%	88%

**FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION
PENSION COMMITTEE MEETING**

Thursday November 3, 2005

MINUTES

I. Call to Order

The meeting was called to order by Acting Chair Moses Stites at 12:15 p.m.

II. Roll Call

Members Present:

Moses Stites
Roger Palomino
Peter Vang
George Egawa
Janet Berberian

Staff Present:

Dawn Cagle
Salam Mohammad

Others Present:

Dwayne Michael, Morgan Stanley

III. Approval of Minutes, May 5, 2005

M/S/C (Vang/Palomino) to approve minutes as presented.

IV. Quarterly Financial Reports

Mohammad presented unaudited financial statement report as of September 30, 2005. The net assets available are \$15,497,197. The participant report indicated 972 participating employees in the Plan and 173 employees participating in the voluntary contribution. There are 150 participants in the plan that have terminated employment and may request distributions at any time. Discussion.

M/S/C (Vang/Berberian) to approve the quarterly financial reports as presented.

V. Investment Performance Reports

Michael presented a summary of the accounts, stating the earnings through September 2005 from composite equities, consisting of 64% of total investment, is 6.2% and fixed income consisting of 36% of investment is 4%. Discussion.

M/S/C (Vang/Berberian) to approve the quarterly investment performance reports as presented.

VI. Other Business

Michael suggested that he will invite the representatives of NWO and Madison to be available at the next meeting in February 2006.

VII. There being no further business the meeting adjourned at 12:52 p.m.

**Soul Governing Council
November 8, 2005 Meeting Minutes
will be handed out at the Board meeting**