

Fresno County **Economic Opportunities Commission**
Helping People. Changing Lives.



Moses Stites
 Chairperson

Roger Palomino
 Executive Director

BOARD OF COMMISSIONERS MEETING
EOC BOARD ROOM, SUITE 310
WEDNESDAY, NOVEMBER 17, 2004, 7:00 P.M.
AGENDA

	<u>Presenter</u>	<u>Motion</u>	<u>Page</u>
I. <u>Call to Order</u>	Stites		
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III. <u>Fresno County Rural Transit Agency and General Manager Jeffrey Webster Resolution</u>	Stites		2
IV. <u>SOUL Leadership Event Presentation</u>	Ventresca	Information	
V. <u>Approval of Previous Minutes</u> October 27, 2004 meeting minutes	Stites	Approve	4
VI. <u>Executive Director's Report</u>	Palomino	Information	
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1. Dyer Family Foundation			
2. Pacific Service Credit Union Community Involvement Committee			
VIII. <u>Pension Committee</u> November 4, 2004 meeting minutes	Saldana	Approve	15
IX. <u>Other Business/Public Comment</u> (This portion of the meeting is reserved for persons wishing to address the Board on items within jurisdiction but not the agenda. Comments are limited to five minutes.)			
X. <u>Adjournment</u> (Items listed as information still leaves the option for guidance/direction by the Board.)			

Commissioners	Term Expiration	Target Area or Appointing/Nominating Org.	1/28	2/25	3/24	4/28	5/26	6/23	9/22	10/27	11/17	12/08
Tim Bakman	12/31/05	14th Senatorial District	X	X	X	X	E	X	X	X		
George Bleth	12/31/05	Area H	X	X	E	X	X	E	X	X		
Martin Castellano	12/31/05	Area C	X	E	X	E	E	X	E	E		
Ramon R. Dominguez	12/31/04	Area B	E	E	X	X	O	O	X	O		
Clyde Fannon/Alt. Craig Knight	12/31/05	Area A	X	O	E	E	E	X	X	X		
Dr. Lee Farley	12/31/05	Community Colleges	X	X	X	E	E	X	E	X		
George A. Finley, Sr.	12/31/04	Board of Supervisors	X	X	X	X	X	X	X	X		
Charles Garabedian, Jr.	12/31/05	Malaga County Water District	X	X	E	X	X	E	X	X		
Theresa Hernandez	12/31/04	Foster Grandparents	E	X	X	X	E	E	X	X		
Myser Keels	12/31/04	Area E	O	O	O	O	O	O	O	O		
Jack Lara	12/31/04	Area F	E	O	E	E	E	E	E	E		
Marina Magdaleno	12/31/05	Board of Supervisors	X	X	X	E	X	X	X	X		
Rev. Paul McCoy	12/31/05	NAACP	X	O	X	E	E	E	E	E		
Vongsavanh Mouanoutoua	12/31/05	Lao Evangelical Church of Fresno	X	X	X	X	X	X	E	X		
Esther Padilla	12/31/04	CA Transplant Donor Network	E	O	E	X	X	E	X	E		
James Petty, Jr.	12/31/04	Housing Authority of Fresno	X	X	X	E	E	X	X	X		
Eugene Rico	12/31/05	Area G	X	E	E	X	E	X	X	X		
Jimi Rodgers	12/31/05	Association of Black Social Workers	E	X	O	E	X	X	X	E		
Jess Saldana	12/31/04	Area D	E	X	X	X	X	X	X	X		
Moses Stites	12/31/04	31st Assembly District	X	X	X	X	X	X	X	X		
Rev. E. Swillis	12/31/05	Mayor's Appointment	X	X	X	X	X	X	X	X		
Eva Torres	12/31/04	Valley Public Television	E	E	O	E	O	O	O	V		
Emilio Valle	12/31/04	Juvenile Court	X	E	X	X	E	X	X	E		
Peter Vang	12/31/04	30th Assembly District	X	E	X	X	X	X	E	X		
Present = X			16	13	15	14	11	15	16	15		
Absent = 0			1	5	3	1	3	3	2	2		
Excused = E			7	6	6	9	10	6	6	6		
Vacant = V			0	0	0	0	0	0	0	1		

(Rollcall.04)

Fresno County **Economic Opportunities Commission**

Helping People. Changing Lives.



Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 17, 2004	Program: Transit Systems
Agenda Item No.: III.	Food Services/Transit Systems Director: Gary Joseph
Item: FCRTA Resolution	Assistant Executive Director: Paul C. White
Committee: Board of Commissioners	Executive Director: Roger Palomino

Recommended Action
Information Only.

Background

The Fresno County Rural Transit Agency (FCRTA) was created on September 27, 1979 as part of the Council of Fresno County Governments Regional Transportation Plan and is celebrating its 25th Anniversary. FCRTA continues to offer transportation services to the elderly, disabled, low income, youth and general public patrons within communities, between rural communities, and the Fresno-Clovis Metropolitan Area. FCRTA collaborates with a number of agencies including the Fresno County Economic Opportunities Commission (FCEOC) to address social service transportation needs. FCRTA is co-designated with the FCEOC as the Rural Consolidated Service Transportation Agency. FCRTA has served more than 7 million passengers since inception.

Issue

To recognize Fresno County Rural Transit Agency and General Manager Jeffrey Webster for commencing 25 years of public transportation services to residents of rural Fresno County by way of a resolution.

The Fresno County Economic Opportunities Commission, on this 17th day of November, hereby recognizes the Fresno County Rural Transit Agency and General Manager Jeffrey Webster for commencing Twenty-Five years of service within Fresno County.

Whereas, In 1971 the California State Legislature and the Governor enacted the California Transportation Development Act to address, and fund, public transportation needs within the State of California.

Whereas, The Council of Fresno County Governments, as the Governor’s designated Regional Transportation Planning Agency was, and continues to be responsible, to annually determine if transit needs identified within its comprehensive transportation plans are being reasonably met on a jurisdiction by jurisdiction basis.

Whereas, The thirteen (13) rural incorporated cities of: Coalinga; Firebaugh; Fowler; Huron; Kerman; Kingsburg; Mendota; Orange Cove; Parlier; Reedley; Sanger; San Joaquin; and Selma; and the County of Fresno recognized the opportunity to provide a coordinated transit systems for rural Fresno County by forming a Joint Powers Agency.

Whereas, The Fresno County Rural Transit Agency was instituted on September 27, 1979 to implement the Council of Fresno County Government's Rural Transit Element of the Regional Transportation Plan.

Whereas, The Fresno County Rural Transit Agency has, and will continue to address the rural transit needs of the elderly, disabled, low income, youth, and general public patrons within rural communities, between rural communities, and the Fresno-Clovis Metropolitan Area, to ensure access to employment, training, education, child care, medical, shopping, senior programs, and other vital services.

Whereas, The Council of Fresno County Governments, in 1982, co-designated the Fresno County Rural Transit Agency and the Fresno County Economic Opportunities Commission as the Rural Consolidated Transportation Service Agency to address social transportation needs pursuant to California's Social Service Transportation Improvement Act of 1979 the results during the past fourteen years have proven to be among the most successful in the State, as well as the entire Nation!

Whereas, The Fresno County Rural Transit Agency has provided exemplary services.

Whereas, The Fresno County Rural Transit Agency has entered into a Memorandum of Understanding with Kings County Area Public Transit Agency to implement the nations first Farm Labor Vanpool Program in Fresno, Kern, Kings, and Tulare Counties.

Whereas, The Fresno County Rural Transit Agency chose to be a leader in implementing accessible public transit services to the frail elderly and disabled passengers long before it was mandated by the Americans with Disabilities Act of 1990.

Whereas, The Fresno County Rural Transit Agency accepted the industry's challenge from the Clean Air Act of 1990 to implement an alternative to diesel fuels program by successfully operating through the years-twenty-one propane powered vehicles, thirty compressed natural gas vehicles, and two battery powered buses to promote cleaner air in the San Joaquin Valley Air Basin.

Whereas, After twenty-five years of dedicated services by its associated employees, it continues to provide service in a safe, economical, efficient, and effective way.

Whereas, The Fresno County Rural Transit Agency has completed nearly seven million passenger trips and the services continue to grow at a steady pace.

NOW, THEREFORE BE IT RESOLVED that the Fresno County Rural Transit Agency under the General Management of Jeffrey D. Webster has served more than 7 million passengers and has worked collectively with numerous agencies including the Fresno County Economic Opportunities Commission to better serve it's client within Fresno County. Please accept on behalf of the Fresno County Economic Opportunities Commission and it's Board of Commissioners, congratulations and continued success.

**Fresno County Economic Opportunities Commission
Board of Commissioners Meeting
Wednesday, October 27, 2004
MINUTES**

I. CALL TO ORDER

The meeting was called to order by Board Chair Stites at 7:10 p.m.

II. ROLL CALL

Executive Director Roger Palomino called roll. A quorum was present.

III. APPROVAL OF PREVIOUS MINUTES

M/S/C – Finley/Garabedian to approve Board meeting minutes of September 22, 2004. All in favor.

IV. EXECUTIVE DIRECTOR'S REPORT

Palomino reported on the following:

- Government at the federal, state and local levels.
- An update on Assistant Executive Director Paul White.

V. EXECUTIVE COMMITTEE

Finley inquired about item A.) October 13, 2004 meeting minutes-Section V.) Other Business. Recognition of Congressman Cal Dooley and EOC Executive Director Roger Palomino will be placed on the November 17th Board meeting agenda for ratification.

M/S/C – Vang/Finley to approve the following with the exception of item A.2.a: A) October 13, 2004 meeting minutes, A.1) Food Services Summer Food Service Program FY 2003/2004 submission of application to the California Department of Education to continue sponsorship of the program in the amount of \$108,235, A.2.a) LCC Construction Management Firm (NYC) request authorization of Executive Director to negotiate and enter into a contract with Zumwalt Construction, Inc. to provide construction management services for development and construction of the Neighborhood Youth Center (NYC) in the amount of 6% (total of construction cost), plus pre-construction fees, material and supplies costs, A.2.b) LCC Fresno Metropolitan Flood Control District Weed Abatement contract extended from November 1, 2004 – October 31, 2005 for underdeveloped basin maintenance estimated at \$126,074.82, A.2.c) Submission of LCC State Prop 40 Soccer/Recreation Development Program (NYC) park bond application to the California Department of Parks and Recreation Education 2002 Resources Bond Act Youth Soccer and Recreation Development Program for \$1 million development of the Neighborhood Youth Center, d) Submission of LCC State Prop 40 Urban Parks and Healthy Communities (NYC) park bond application to the California Department of Parks and Recreation 2002 Resources Bond Act State Urban Parks and Healthy Communities Program for \$1 million development of the Neighborhood Youth Center, A.2.e) Ratify LCC Youthbuild USA/Bill & Melinda Gates Foundation National School Initiative grant application submitted on October 11, 2004 in the amount of \$467,402, A.3.a) Sanctuary Hasbro Children's Foundation grant proposal requesting funds for youth development projects in the amount of \$35,000, A.3.b) Sanctuary Wells Fargo Housing Foundation grant proposal for life skills curriculum training registration expenses and materials for TLC-1 and TLC-2 youth in the amount of \$10,000, A.3.c) Sanctuary Junior League of Fresno, Inc. request for funds in the amount of \$1,000 to cover registration costs for residents at TLC-3 to attend a life skills curriculum program in the amount of \$1,000, A.4) Transit Systems recommendation to submit 2003/2004 Transit Systems Productivity Evaluation to the Council of Fresno County Governments (COFCG), A.5) Accept proposed November 17 and December 8, 2004 Board Meeting dates, and A.6) Accept Community Sector Representatives and Elected Officials as submitted. All in favor with 1 abstention from Finley and 1 from Bleth on item A.2.a due to a conflict of interest.

VI. FINANCE COMMITTEE

M/S/C – Finley/Saldana to accept the following Finance Committee information: A) October 13, 2004 meeting minutes, A.1) Indirect Cost Rate Approval, and A.2) Quarterly Financial Reports. All in favor.

VII. ADVISORY BOARDS

A. Safe Place/Shelter Advisory Board

M/S/C – Finley/Saldana to accept October 7, 2004 meeting minutes as information only. All in favor.

B. SOUL Governing Council

M/S/C – Magdaleno/Hernandez to approve: B.1) September 14, 2004 meeting minutes, and B.2) October 12, 2004 meeting minutes. All in favor.

VIII. OTHER BUSINESS/PUBLIC COMMENT

Stites called for other business/public comment. There was none.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 7.30 p.m.

M/S/C – Magdaleno/Rico to adjourn meeting at 7:25 p.m. All in favor.

Respectfully submitted,

Roger Palomino
Board Secretary

Fresno County **Economic Opportunities Commission**

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Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: October 5, 2004	Program: Administration
Agenda Item No.: VII.-A.	Coordinator: N/A
Item: Congressman Dooley Recognition	Executive Director: Roger Palomino
Committee: Executive	

RECOMMENDED ACTION: Attendance at a reception to be held October 27, at 6:30 p.m. in the Executive Plaza breezeway in which Congressman Dooley will be recognized for the work he has done on behalf of the valley. In addition, the Congressman will appreciate the work of Roger Palomino.

BACKGROUND: Congressman Dooley has honored Roger Palomino in the September 10, 2004 Congressional record for a distinguished career in public service to California's San Joaquin Valley.

Fresno County Economic Opportunities Commission

Helping People. Changing Lives.



Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 17, 2004	Program: Finance
Agenda Item No.: VII.-B.	Director: Salam Mohammad
Item: Workers Compensation Ins.	Assistant Executive Director: George Egawa
Committee: Board of Commissioners	Executive Director: Roger Palomino

RECOMMENDED ACTION:

Staff recommends approval to change the Workers Compensation Insurance carrier from State Compensation Insurance Fund to Non Profits United – Workers Comp Group (NPU/WCG).

ISSUE:

State Compensation Insurance Fund provides coverage for workers compensation insurance at approximate premium of \$2.54 million annually vs. the quoted premium of \$2.38 million from NPU/WCG. Besides lower and stabilized cost, NPU Workers' Compensation Group is expected to provide greater control, focused and engaged claims management and on-going support to establish benchmark loss control programs for every member.

BACKGROUND:

Below is the background information provided by Kent Ellsworth, CEO, NonProfits' United:

NonProfits' United is the Group Administrator and incorporator of NPU-Workers' Compensation Group, Inc. (NPU-WCG). NonProfits' United was formed in 1988 to address the vehicle insurance crisis of that time. With 16 successful years operating a self-insurance pool providing commercial vehicle coverage for nonprofits NPU is ready to apply its experience to create a successful workers' compensation program.

NPU-WCG is a self-insured group (SIG) formed under the regulatory structure of the California Department of Industrial Relations (DIR). Self-insured groups are created by employer members, in this case nonprofits social services organizations, to prevent injuries and to pay for their workers' compensation benefits in a timely, efficient and cost-effective manner. Each member must meet the regulatory requirements to enter the group. On October 14, 2004, the DIR issued a Certificate of Consent to Self-Insure to NonProfits' United, Fresno County Economic Opportunities Commission, Paratransit, Inc., and Gold Country Telecare, Inc. The Self-insured process is well tested and proven in California.

The benefits of NPU Workers' Compensation Group are lower and stabilized cost, greater control, focused and engaged claims management and on-going, thorough support to establish benchmark loss control programs for every member.

The primary components of NPU-WCG include: the Board of Trustees, NonProfits' United (Group Administrator), claims adjuster and manager, and service providers. NPU-WCG has

service provider contracts with Bickmore Risk Services, Driver Alliant, James Marta & Company, and Gibbons & Conley.

- Bickmore Risk Services provides financial management, actuarial services, claims oversight and risk control services.
- Driver Alliant provides underwriting services and places the excess insurance for the group.
- James Marta & Company provides financial auditing services.
- Bragg & Associates provides claims and risk management services
- Gibbons & Conley provides legal services to NPU-WCG

The Group Administrator's duties are detailed in the official Operating Plan, approved by the DIR. The Board of Trustees delegates to the Group Administrator, the powers and duties to manage the daily operations of NPU-WCG.

The Board of Trustees is responsible for setting policy and overall operation and administration of the Group. Each Trustee shall be an officer, Board member, or employee of one of the Group Members in good standing with the group. The Board of Trustees appoints the Group Administrator and enters into contracts with service providers as indicated above. The duties and responsibilities of the Board of Trustees are detailed in the Bylaws and the Operating Plan.

The Joinder and Indemnification Agreement is the basic agreement between members and NPU-WCG. The terms of this agreement are specified by the DIR. By signing the Joinder and Indemnification Agreement the applicant agrees to be bound by the terms of the Bylaws. Many self-insured groups do not find it necessary to have an additional Memorandum of Understanding.

Bickmore Risk Services and Bragg & Associates will work closely with NonProfits' United to implement a risk control strategy for all NPU-WCG members. Some of the highlights of this strategy are:

- Full claims process orientation for staff designated by each member
- Claim management training and access to claim software for all members
- On-site employee orientation to NPU-WCG
- Risk management and safety assessments
- Safety consulting and training support
- On-going review of safety needs
- Return to work programs
- Organization-focused review of results

NPU-WCG will protect the assets of the Group from severe claim costs by maintaining excess coverage. NPU-WCG is ready with excess workers' compensation coverage to a limit of \$25,000,000 for each accident or each person for disease.

NPU and the organizing Board of Trustees have worked diligently to bring together a team of well-proven professionals within a structure approved by the DIR to create a self-insured group exclusively for nonprofits providing social services to California communities. Now, we are ready to provide coverage. Our team of professionals is eager to facilitate a smooth and successful start-up of NPU-Workers' Compensation Group with the full participation of Fresno County Economic Opportunities Commission.

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Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 10, 2004	Program: EOC Local Conservation Corps
Agenda Item No.: VII.-C.1	Director: Paul McLain-Lugowski
Item: City of Clovis Clean up (Rialto Street)	Assistant Executive Director: Alma Kowalski
Committee: Board of Commissioners	Executive Director: Roger Palomino

RECOMMENDED ACTION

To ratify the submission of a bid to the City of Clovis Fire Department to remove debris from a 1.25 acre parcel on Rialto Street, between Peach and Villa Avenues, at a cost of \$4,300. The contract was awarded on November 3, 2004.

BACKGROUND

The City of Clovis requested a bid from EOC’s Local Conservation Corps for this clean up work. LCC has previously completed similar services on a total of 30 acres for the City of Clovis.

ISSUE

This project is the result of code enforcement action taken by the City of Clovis against a resident. LCC has been asked to remove several large leaning trees which pose a safety hazard, demolish and remove a shed, and clean up debris on the property. The owner will be assessed the cost of our services. LCC has the equipment and experience needed to complete the project to the Fire Department’s specifications. The work is expected to begin November 15th and be completed in about a week. One supervisor and five corpsmembers will be assigned to the Project.



Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 10, 2004	Program: EOC Local Conservation Corps
Agenda Item No.: VII.-C.2	Director: Paul McLain-Lugowski
Item: Housing Authority Heater Servicing	Assistant Executive Director: Alma Kowalski
Committee: Board of Commissioners	Executive Director: Roger Palomino

RECOMMENDED ACTION

To ratify the submission of a bid to the Housing Authority of the City and County of Fresno (Districts 3, 4, & 5) to service 550 public housing heating units at a cost of \$7 per unit, total \$3,850.

BACKGROUND

The Housing Authority of the City and County of Fresno owns and manages all public housing stock throughout the City and County of Fresno. The Housing Authority is required to maintain its units per federal requirements, including the maintenance and servicing of its heating units prior to the winter season.

ISSUE

LCC was awarded a contract to provide heater servicing maintenance on 550 Housing Authority units. The project began October 25, 2004 and is expected to be completed three weeks from that date. One crew leader and three corpsmembers are assigned to the project under the supervision of Housing Authority staff.

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Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 10, 2004	Program: EOC Local Conservation Corps
Agenda Item No.: VII.-C.3	Director: Paul McLain-Lugowski
Item: Jensen Sports Complex Tot Lot	Assistant Executive Director: Alma Kowalski
Committee: Board of Commissioners	Executive Director: Roger Palomino

RECOMMENDED ACTION

To ratify the submission of a bid to the City of Fresno Department of Parks and Recreation to prepare the site and install a tot lot at the Jensen Sports Complex, located at Jensen and West Avenues. Our bid of \$10,500 was approved on November 1, 2004.

BACKGROUND

EOC’s Local Conservation Corps has installed more than 50 play structures at schools and community centers since 1998 when it was awarded an AmeriCorps contract to provide these services. The City of Fresno’s Department of Parks and Recreation requested a bid from the LCC for the installation of a tot lot at the Jensen Sports Complex.

ISSUE

This tot lot project at the Jensen Sports Complex began November 1, 2004 and is expected to be completed by the end of November. One supervisor and five corpsmembers will be assigned to the Project.

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Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 10, 2004	Program: EOC Local Conservation Corps
Agenda Item No.: VII.-C.4	Director: Paul McLain-Lugowski
Item: Mosqueda Center BMX Park	Assistant Executive Director: Alma Kowalski
Committee: Board of Commissioners	Executive Director: Roger Palomino

RECOMMENDED ACTION

To ratify an agreement between EOC (Local Conservation Corps - LCC) and the City of Fresno Department of Parks and Recreation that provides for participation of the LCC as a subcontractor for the construction of a BMX bicycle and skate park at the Mosqueda Community Center. The agreement is subject to funding of the City’s proposal for these park amenities by the State of California’s Urban Parks and Healthy Communities Park Bond Program. The City is requesting \$800,000 for the Project.

BACKGROUND

The California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 (Proposition 40) Urban Parks and Healthy Communities Program provides grants for the acquisition and development of properties for active recreational purposes. It funds athletic fields, courts, gymnasiums, or other recreational facilities or venues for youth soccer, baseball, softball, basketball, tennis, swimming, or any other activities which involves physical exertion.

ISSUE

Under supervision of the City of Fresno Parks and Recreation staff, the LCC will be responsible for the following work surrounding, but not including, the actual bowl area: cement work for at-grade walkways leading to and from the facility; installation of landscape material; and post-construction irrigation modifications. The City has agreed to reimburse LCC at the rate of \$14.00 per hour per corpsmember and \$26.00 per hour per supervisor. Rates include labor, transportation, insurance, and administrative overhead. Cost of materials provided by LCC will be billed at cost plus a 10% handling fee.

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Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 10, 2004	Program: EOC/Local Conservation Corps
Agenda Item No.: VII.-C.5	Director: Paul McLain-Lugowski
Item: Youth Civic Justice Corps Pilot Site	Assistant Executive Director: Alma Kowalski
Committee: Board of Commissioners	Executive Director: Roger Palomino

RECOMMENDED ACTION:

To ratify the submission of a proposal submitted to the National Association of Service and Conservation Corps (NASCC) on October 9, 2004 to be considered as a pilot site for NASCC’s Youth Civic Justice Corps Program. No funding has yet been secured by NASCC for this project. LCC’s proposal will be considered for one of six national pilots once funding is secured by NASCC from the Department of Labor.

BACKGROUND:

The National Association of Service and Conservation Corps (NASCC) developed the Youth Civic Justice Corps to meet the challenge of reintegrating formerly incarcerated youth into society as active and responsible citizens. Formerly incarcerated youth, by virtue of their incarceration, are disengaged from society. Those on the margins, in danger of incarceration absent intervention, are often disengaged as well. The challenge is to powerfully re-engage these youth in the workforce, communities, families, peer networks and society as a whole. Service – the centerpiece of the corps movement – is the vehicle for doing so.

ISSUE:

NASCC has been asked by the federal Department of Labor to present a framework to fund six pilot conservation corps for a Youth Civic Justice Corps Program. NASCC appealed to its constituency for proposals, to which the EOC Local Conservation Corps responded. The program would provide inmate transition services to youth enrolled by the LCC. Services would include work project training, case management, life skills, civic engagement, and leadership development opportunities. The LCC currently offers similar services through a contract with the Fresno County Sheriff’s Department. In concert with other services offered by EOC – including our Incarcerated Youth Program and WIA One-Stop Center - the framework for an effective Youth Civic Justice Corps exists. LCC has requested 120 slots for this program enrolled over a 24-month program period (15 per quarter, in an open-entry, open-exit model).



Moses Stites
Chairperson

Roger Palomino
Executive Director

Date: November 10, 2004	Program: Sanctuary Youth Shelter / SOS
Agenda Item No.: VII.-D.1,2	Director: Lucianna Ventresca
Item: Sanctuary Funding Applications	Assistant Executive Director: Alma Kowalski
Committee: Board of Commissioners	Executive Director: Roger Palomino

RECOMMENDED ACTION:

BOARD APPROVAL TO SUBMIT A FUNDING REQUEST to the Dyer Family Foundation in the amount of \$10,000 to assist with funding for the Youth Shelter and Street Outreach programs.

BOARD RATIFICATION FOR THE SUBMISSUON OF AN APPLICATION to the Pacific Service Credit Union Community Involvement Committee in the amount of \$14,000, to assist with funding for the Youth Shelter and Street Outreach programs.

BACKGROUND:

The Pacific Service Credit Union has a Community Involvement Board that receives and reviews requests from community based programs, particularly those serving children. The Sanctuary Youth Shelter staff spoke with the Committee staff about the needs of our youth shelter and street outreach programs. The Committee staff person strongly encouraged the submission of a funding request that could be reviewed at the November meeting of that Committee. Staff prepared and submitted an application to meet the submission time line identified. The application was for \$14,000 to assist with Americorps matching funds which support the staffing of these two programs and also for funding support of needed food supplies for the Street Outreach Team to distribute.

A representative of the Dyer Family Foundation inquired about available services at our youth shelter. Upon providing information to Mrs. Dyer, she asked that a funding request be forwarded to her family's foundation office. Staff has prepared an application for submission to the Dyer Family Foundation in the amount of \$10,000 to support food supplies and basic operational costs of the Street Outreach program which are currently in need of funding support.

ISSUE:

Ongoing funding is necessary for the EOC Sanctuary Youth Shelter and Street Outreach Program services. Specifically private foundation funds help support additional grants and funding requests as leverage and matching dollars. Reduced governmental funding to both of these programs require additional resources be found to sustain operations.

**FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION
PENSION COMMITTEE MEETING
Thursday, November 4, 2004**

MINUTES

I. Call to Order

The meeting was called to order by Chair, Jess Saldana at 12:05 p.m.

II. Roll Call

Members Present:	Staff Present:	Others Present:
Jess Saldana	Salam Mohammad	Dwayne Michael, Morgan Stanley
Rev. Swillis	Alyssa Collins	
Peter Vang		
George Egawa		
Janet Berberian		
Paul McLain-Lugowski		

A quorum was present.

III. Approval of Minutes, May 1, 2004

MSC Swillis/Egawa to approve minutes as presented.

IV. Suggested changes to the Pension Plan

Mohammad presented suggested changes to the Pension Plan. In Article II (3) page 5 and Article VII (1C) page 42-43 of the Plan, the “adjustment date” and “next preceding” dates have been used as the 1st day of the year in relation to the distribution of profits. Since, this leads to an unfair distribution of profits and losses for the year, it was suggested that December 31st rather than January 1st is used. Other suggested changes had already been approved over the years but needed to be conveyed to the attorneys for inclusion in the Plan. Discussion.

MSC Swillis/Berberian to approve changes as presented.

V. Quarterly Financial Reports – September 30, 2004

A. Pension Funds Status Report

Mohammad presented an unaudited financial statement report as of September 30, 2004. The net assets available are \$13,480,272 and the plan has earned 5% for the year. Participant report indicated 956 participating employees in the Plan and 174 employees participating with voluntary contribution of \$743,691. There are 133 participants in the plan that have terminated employment and may request distributions at any time. Committee Member Berberian requested that the total amount for the terminated employees be included in the report. Discussion.

B. Investment Performance Reports

Michael presented a summary of the accounts, stating the return for the equity side consisting of 60% of the portfolio is up by 9.7% for NWQ and down by 8.0% for Seneca, whereas the fixed income, consisting of 40% of the portfolio, continues to have steady returns. Michael noted that the economy, being affected by the election and Federal Reserve's management of interest, is getting better. Discussion.

MSC McLain-Lugowski/Berberian to approve the financials as presented.

VI. Seneca Capital Management Review

Michael reported that Seneca Capital Management focuses on growth over value. Morgan Stanley is being proactive and checking their methodology – may need to look at other growth fund options in the future. Discussion.

Other Business

There being no further business the meeting adjourned at 12:50 p.m.

Respectfully submitted,

Jess Saldana